



CB – 389

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**II Semester B.B.A. Examination, August/September 2023
(CBCS) (2020 – 21 and Onwards) (Repeaters)
BUSINESS ADMINISTRATION
Paper – 2.4 : Human Resource Management Practices**

Time : 3 Hours

Max. Marks : 70

Instruction : Answer should be written **completely** in **English**.

SECTION – A

1. Answer **any five** of the following sub-questions. **Each** sub-question carries **two** marks. **(5×2=10)**
- Mention any four functions of HRM.
 - What is apprenticeship ?
 - What do you mean by Human Resource Planning ?
 - What is Monotony ?
 - Give the meaning of incentive scheme.
 - Define employee counselling.
 - Give the meaning of job enrichment.



SECTION – B

Answer **any three** questions of the following. **Each** question carries **5** marks. **(3×5=15)**

- What are the objectives of compensation ?
- Discuss the importance of performance appraisal.
- Explain the objectives of Human Resource Management.
- What are the benefits of training ?
- What is transfer ? Explain the reasons for transfer.

SECTION – C

Answer **any three** questions of the following. **Each** question carries **12** marks. **(3×12=36)**

- Discuss the duties and responsibilities of HR Manager.
- Explain the various methods of fringe benefits.

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9. Discuss the need and importance of training.
10. Explain the bases of promotion.
11. Explain the various types of on-the-job training and off-the-job training methods.

SECTION – D

Answer **any one** question of the following. **Each** question carries **9** marks. **(1×9=9)**

12. Write a process of employee selection for a company for a job role.

OR

List out the qualities of an HR Manager.
