

# **The Annual Quality Assurance Report (AQAR) of the IQAC**

**2016-17**



**Submitted by**

**ST. CLARE'S COLLEGE**

**Jalahalli, Bengaluru-13**

**To**

**NAAC**

**Bengaluru**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

**AQAR for the year**

2016-17

### I. Details of the Institution

1.1 Name of the Institution

St. Claret College

1.2 Address Line 1

MES Ring Road

Address Line 2

Jalahalli

City/Town

Bengaluru

State

Karnataka

Pin Code

560013

Institution e-mail address

claretcollege@gmail.com

Contact Nos.

080-23454755

Name of the Head of the Institution:

Rev. Dr. Sabu George

Tel. No. with STD Code:

080-23454755

Mobile:

+91-8105202584

Name of the IQAC Co-ordinator:

Dr.Harmeet Matharu

Mobile:

+91-9632085608

IQAC e-mail address:

iqacstclaretcollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC (sc)/01/A&A/004/May 05, 2014

1.5 Website address:

www.claretcollege.edu.in

Web-link of the AQAR:

www.claretcollege.edu.in/AQAR/2015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.41	2014	5 years
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR .....2014-15 submitted to NAAC on 17-12-2015.....
- ii. AQAR.....2015-16 submitted to NAAC on ..... (DD/MM/YYYY)
- iii. AQAR\_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR\_\_\_\_\_ (DD/MM/YYYY)

#### 1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ NO ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐  
 Urban ☒ Rural ☐ Tribal ☐  
 Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☐ NO  
 Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

#### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒  
 TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

#### 1.11 Name of the Affiliating University (for the Colleges)

**Bangalore University**

#### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and Community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders:      No.        Faculty      
    Non-Teaching Staff        Students    Alumni        Others   

2.12 Has IQAC received any funding from UGC during the year?      No  
    If yes, mention the amount   

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.        International        National        State        Institution Level

(ii) Themes

- Department of Management organized a workshop on Investment Management for the students of III BBA on August 30, 2016. The resource person for the day was Prof. Swamynathan C of GFGC, Malleshwaram, Bengaluru. He briefed about investment management, portfolio management, portfolio strategies and mutual funds.
- Department of B.com (Travel and Tourism ) organized a one day workshop on “ Airfare Ticketing and GDS” on September 20, 2016. Three eminent personalities from Airlines Industry namely Mr. A K Govindhan, a retired official of Air India( Reservation and Marketing). Ms. Chitra Srinivas who is currently working as a Terminal Manager at BIAL and Ms. Sandhya Muralidhar, an expert IATA consultant discussed on the topics related to tourism and airline industry.
- Department of Computer Science organized one day State level Faculty Development Workshop “ PRAJNAN-2016” on “ Application of 8085 Microprocessor, and Research prospects in Microcontroller”. The Chief Guest of the day was Dr. Hanumathappa M , Professor and Coordinator, Department of Computer Science and Applications, Bangalore University and the guest of Honour was Dr. S P Algur, Professor and Chairman, Department of Computer Science, Rani Chennamma University, Belgavi. Around 167 participants attended the workshop.
- A one-day National Conference was organized on “Start Up India- Trends, Opportunities and Challenges” on 26<sup>th</sup> October, 2016. The Chief Guest for the day was Dr. Padmashri Aloysious P. Fernandez. In his speech he spoke about the importance of start-ups and the value of entrepreneurship in developing the economy of the nation. He also highlighted the untapped potential of entrepreneurship in the informal sector and how to create a conducive environment for providing employment. Various other eminent academicians and distinguished members from the industry were the part of the day. Dr. R S Ponmangal, ( Professor & HOD) Dr. MGR Educational & Research Institute, Chennai, was the resource person. The panellist for the panel discussion were Mr. B Vedhagiri ( Director IIFT), Ms. Y Tripuramba ( Secretary ALEAP- Hyderabad), Mr. H R Jayaram ( Founder and Promoter Green Path Foundation), and Dr. Jayalakshmi( Asst. Professor, CMR Law School).
- St Claret College organised a seminar to create awareness regarding traffic norms on February 14,2017. Mr. P A Isaac, Deputy Chief Traffic Warden and Division Head, North Traffic Division, Mr. Srinivas Shenoy, Assistant Chief Traffic Warden and Head, Education Team and Mr. Mallikarjun, Traffic Inspector were the resource persons of the day.
- The second edition of the international level conference and students’ paper presentation competition INIT2K17 was held on February 18, 2017. The chief guest of the day was Dr. S.P. Bisen, former Vice Chancellor of Jiwaji University, Gwalior. The keynote speaker was Dr. Muralidhara B, Professor, Department of Computer Science, Bangalore University. Dr. Sateesh S Kannegala, Vice Chairman of Computer Society Of India( CSI) conducted the sessions. There was also a skype session by International motivational speaker, trainer, blogger and consultant Mr. Paulus Veltman. There were 40 different colleges represented by 150 paper presentations and participants. The winners were given cash prizes, along with achievement certificates.

- A two days' workshop on "Big Data Hadoop" was conducted by St. Claret College on February 20-21, 2017, in association with Radiance, IIT Bombay. The students were exposed to the different OS platforms. 20 students were selected and given an opportunity to attend the finale of the National Level competition in Mumbai.
- Department of computer Science organized a workshop on networking for the III BCA students. Mr. Anoop Pillai, Corporate Trainer, Jetking, Bengaluru was the resource person for the day. He discussed about the importance of networking, advantages and job openings in networking. The session further moved on to the practical session with the simulator called Cisco Packet Tracer wherein the students had a hands-on experience in connecting multiple computers with the Ethernet port using cross over cables, switches and routers.
- The department of languages organized a state level seminar on "Dalit Literature in Kannada and contribution of Women Novelists in Hindi Literature" on February 25, 2017. Dr. C B Honnu Siddharth, Director, Dr. Ambedkar Study Centre, Bangalore University, Dr. K. Krishnaappa, Professor & Coordinator, P G Centre, Govt. Arts College, Ms. Latha Chauhan, Professor, Dr. Ambedkar First Grade College and Dr. Usharani HoD, Department of Hindi, Baldwin College were the resource persons for the day. Dr. Siddharth and Dr. Krishnappa spoke on the marginalisation of Dalits and Dalits literature. Dr. Latha Chauhan threw light on the immense contribution of women writers to Hindi Literature.
- The department of Humanities ( English) of St. Claret College conducted a one day state level English Conference for the students of BA&MA (Optional English) on March 15, 2017. The context of this conference was " Literature in a Globalised World: Routes and Routes". Dr. Yogananda Rao, Associate professor of English at the Jain University was the chief guest and keynote speaker. The conference was a grand success with around 200 participants from various colleges in and out of Bangalore who participated and presented papers.
- Entrepreneurship Development cell organised an inter- collegiate Entrepreneurial Development Workshop on April 4, 2017. 136 participants from various colleges in and around Bengaluru attended the same. The speaker for the first session Ms. Sonesh Bharadwaj, Freelancer, Bengaluru spoke on " Soft Skills required for a successful entrepreneurial journey" and also " Business plan preparations". The second session was an activity based program on " Why, What and How- Stock Markets" by Mr. Sagar US, Fidelis Academy Bengaluru. The workshop provided an excellent opportunity for the students to enhance their entrepreneurial skills to become successful entrepreneurs in future.



## 2.14 Significant Activities and contributions made by IQAC

- Systematic annual plan for conducting class tests, assignment, presentations, peer teaching methods, students hand books etc
- Introduction of personality development programs
- Educating and sensitising students on environmental issues
- Educating and sensitising students on Gender Issues. A guest lecture was organised on “ Sexual Harassments and Gender Equality” on August 17, 2016. The resource person for the day was Ms. Kushi Kushalappa.
- Organising literary fests such as Hindi Divas, Kannada Day celebration, literature clubs
- Faculty development programs, State Level Seminars and National seminar
- MOUs with industries and training institutes.
- Apart from the activities and contributions mentioned under 2.13(ii), the IQAC has also contributed to the following activities:
  - a) Two days FDP was organized on June 27-28, 2016 at Christ University, Bangalore. The program aimed at acquainting teachers with the new methods and techniques of teaching. Dr. (Fr) Thomas C Mathew, Vice Chancellor, Christ University, welcomed the teachers and exhorted them to develop strategies to foster Human values in the students and internalize the mission and vision of St. Claret College. Various other topics were discussed like: Academic audit, Professional learning in teaching profession, Education in the changing world, How to become a Brilliant Mentor? Using Technology in classrooms, and On Followership. These sessions helped the teachers to understand the need of the hour to change from traditional classroom settings to technology savvy places.
  - b) The Life Skills and Development Program Sessions for the academic year 2016-17 were conducted on the following days: I Semester on the 2nd and 4th of July 2016, III Semester on the 26th and 27th of August 2016 and II Semester on the 17th of March 2017.
  - c) Add on program on “Advanced Excel was introduced for the final year students of B.Com Department on August 26, 2016.
  - d) Department of Commerce organized an Inter PU College Business Quiz competition “Acumen 16” for various PU College in Bangalore.
- The SCC library conducted library orientation program for all the first year students on July 20, 2016. The students were detailed about the procedure of accession of books. Students were also given demonstration about the use of OPAC software, INFLIBNET and DELNET.
- The department of Languages ( Kannada) organized a guest lecture on July 22,2016 on “ Samakalena Samajake Vachana Sahitya Prasthuthke Mathu Sacalugalu”. Dr. Subramanya Swamy, Assoocoate Professor, Maharani Lakshmi Ammani College, Bangalore was the chief guest for the session. He gave an insight on Basavanna, Akka Mahadevi and Allamma Prabhu in light of today’s society.
- Department of Languages ( Hindi) conducted a guest lecture on “ Chaatra Jeevan ke Badhalte Aayam aur Sambhavanaye” on July 23, 2016. The lecture was delivered by Dr. Neelima Dubey, HoD, Department of Hindi, New Horizon College, Bengaluru.

- A motivational talk on “Doante Blood , Save Life” on August 1, 2016. Dr. Sunil V Nayak, Medical Officer, Karnataka Red Cross Blood Bank and Mr. Shiva Shankar, Program Coordinator, Karnataka Red Cross Blood Bank who spoke on the importance of blood donation and also made the students aware of the criteria required for donating blood.
- August 2, 2016: Blood donation Camp was organized by Red Cross society. A team of volunteers led by Dr. Sunil V Nayak. Faculty members and more than hundred students came forward to donate blood and save life.
- August 2, 2016: The Department of Computer Science organized a guest lecture on “ADO.NET using VB.NET” . Mr. Mohammed Sadiq, Corporate Trainer, Aptech was invited for the session.
- Department of Humanities( English) organised a guest lecture on African Literature on August 3, 2016. Mr. Joseph David, Principal, Surefoot School, Calabar, Nigeria delivered a talk on History of Afro Literature including Customs , Traditions of Afro Lifestyle, and Education.
- International students forum conducted an ice breaking session “ Kalosorisma” for the first year international students on August 2, 2016.
- St. Claret College celebrated “Green Day “on August 4, 2016.
- August 9, 2016: Department of Computer Science organized one-day, State level Faculty Development Workshop “ PRAJNAN-2016” on “Application of 8085 Microprocessor, and Research prospects in Microcontroller”. The Chief Guest of the day was Dr. Hanumathappa M , Professor and Coordinator, Department of Computer Science and Applications, Bangalore University and the guest of Honour was Dr. S P Algur, Professor and Chairman, Department of Computer Science, Rani Chennamma University, Belgavi. Around 167 participants attended the workshop.
- Department of Commerce (Travel and Tourism) organised an expert talk on the overview of travel and airlines industry on August 10,2016. Mr. Sylvester, Managing Director and Founder of Trav Globe spoke about the phenomenal growth of the travel industry and increasing job opportunities in the travel and airline sector.
- Environmental club organised a session on “Environmental Issues & Challenges “on August 11, 2016. The speaker for the day was Mr. Ullash Kumar R K – a researcher, environmentalist, freelancer, film journalist, film maker, writer and a poet.
- Staff and the students celebrated the 70th Independence Day on August 15, 2016 with a great enthusiasm and fervor. The National flag was hoisted by Rev. Dr. Sabu George, the principal. He addressed the gathering and spoke on the importance of nurturing patriotic feelings and being united for the uplift of the nation.
- Women’s Club and Cell for Prevention of Sexual Harassment organised a guest lecture

on “ Sexual Harassment and Gender Equality” on August 17,2016. The resource person of the day was Ms. Kushi Kushalappa. She spoke on various forms of sexual harassment and created awareness among students about gender based violence, gender discrimination and discussed various preventive measures.

- St Claret College celebrated Library Day on August 18,2016, in memory of Padmashri Dr. S R Ranganatham, Father of Indian Library Science.
- August 27, 2016: The Department of Computer Science organized a guest lecture on “ Advanced Technologies and Employability”. The resource person of the day was Mr. Babu Ebenezer, HR, Wipro Technologies, Bengaluru.
- August 30, 2016: The Department of Commerce organized a guest lecture on “ Sampling & Probability” for II B.Com students. The talk was delivered by Mr. Satish H K, Assistant Professor in Commerce, Govt. R.C. College, Bangalore. He briefed the students about census vs. sampling, types of probability and events, basic concepts with live examples, application of theorems of probability and practical problems.
- September 2016: Computer Science of India (CSI) certified St Claret College as an Educational Institution Member.
- Department of Commerce (Travel and Tourism) celebrated the World Tourism Day with a three day-long programme from September 19, 2016.
- Hindi divas samaroh was celebrated on September 21, 2016. Prof, M. Shanti Kokila, HoD, Dept. of Hindi, in C.B. Bhandari Jain College, V.V Puram was the Chief Guest.
- A guest lecture on “Entrepreneurship was held on October 6, 2016 for the final year students of BBA. The resource person was Ms. Montse Cortazar, a Spanish national and owner of Montse Cortazar Literary Agency and Suasive Consulting and Analytics.
- A guest lecture on “Cross Cultural Communication” on October 6, 2016 for the students of II BBA. The resource person for the day was Ms. Montse Cortazar, a Spanish national and owner of Montse Cortazar Literary Agency and Suasive Consulting and Analytics.
- Department of Commerce organised a guest lecture on “ Tally ERP 9” for first year B.Com students on January 4, 2017. Mr. Manjunath, Trainer, Kayaka Computer Education (P) Ltd, Bengaluru, and the add on program was launched on January 16, 2017.
- A guest lecture on “ Overview of PHP & My SQL” was organised for the students of III BCA on January 4, 2017. Mr. Mohammad Sadiq, Oracle Certified Associate and certified Microsoft Professional from Aptech Computer Education was the resource person for the day.
- A guest lecture on “ An Introduction to Persistence Database( Mongo DB) was organised for the students of I BCA on January 8, 2017. The team from Glisten Technologies Ms. Pratiba Bheemraj, Managing Director, Mr. Bheemraj S Director, Mr. Shashank Gupta, Technical Trainer, were the resource persons of the day.

- A guest lecture on “ The Overview of Selenium Testing” for the students of II BCA was held on January 9, 2017. Mr. Rajesh T, Trainer, Ms. Lalitha, Director and Mr. Vijay Kumar, Marketing Manager from Systems Fomain Pvt Ltd were the resource persons of the day.
- Inter collegiate Business Quiz was organised for the students of Commerce on January 12 & 18th, 2017.
- A talk on the life of Swami Vivekananda was organised for all the students on January 17, 2017. Mr. Tirumala M, Associate Professor, Sindhi College of Commerce spoke on the life, mission , vision and achievements of Swami Vivekananda.
- Department of Commerce organised a guest lecture on “ Banking & Finance” for the second year students on January 19, 2017. Mr. Sai Krishna Vyas Tumuburi gave an expert talk on career guidance and the importance of Diploma In Banking.
- Guest lecture was conducted on “ Literary Devices” for the I,II,III BA students on January 19,2017. Mr. L. Janardhan, Retired Professor of English, Acharaya Institute of Graduate Studies was the resource person.
- Department of Languages ( Hindi) conducted a guest lecture on “ Hindi Basha Kyon?” on January 20,2017. The lecture was delivered by Prof. Rekha P. Menon from Jubilee College , Bangalore.
- Mr. Poorna Chandra, alumnus of 2012 batch of BBA, who is currently working as Data Specialist at Lowe’s interacted with the III BBA students on January 21, 2017 and shared with them the importance skills one needs to have when starting their career.
- St Claret College celebrated “ Recipro”, a festival showcasing food, music and various cultures around the world on January 25, 2017.
- The 68th Republic day was celebrated with patriotic fervour and enthusiasm on January 26, 2017. Rev. Dr. Sabu George, Principal, unfurled the national flag and reminded the students to pledge their allegiance to flag and always honour the sacrifices of our martyrs.
- A panel discussion on “ Career Opportunities in Travel and Tourism Industry” was conducted on January 27, 2017. The guest of honour for the day was Prof. Unnikrishnan, a retired officer of Indian Airlines and Prof. Patrick, Director, Patrick’s Academy , Bengaluru.
- Department of Commerce conducted Life Skills Development Program for the students of Government High School, Jalahalli, on January 31, 2017.
- A guest lecture on “Opportunities in the Service Sector” was conducted by Dr. Jayalakshmi N., Assistant Professor, CMR Law School for the II BBA students on January 31, 2017.
- St claret College hosted a third edition of” RESONANCE” , an inter-collegiate Arts festival conducted by the Department of Humanities on February 1, 2017. Ms. Chandana Devraj , popular

cine actress was the chief guest of the day.

- Department of Languages ( Kannada) conducted a guest lecture on “ Mahila Sahitya- Sthree Samvedane” on February 1, 2017. The lecture was delivered by Mr. Manjunath, Assistant Professor, Maharani Lakshmi Ammani Women’s College, Malleshwaram, Bengaluru.
- St Claret college organised the annual intra- collegiate sports fest “ Athenia-2017” on February 4, 2017. The fest was formally inaugurated by Mr. Muniraju, Manger , Vijaya Bank.
- The alumni association of St. Claret College organised “ CROSSROADS”, a get- together, for the former student core council members, on February 4, 2017.
- Swatch bhara rally was organised on February 06, 2017 covering the entire neighbourhood.
- Department of management conducted a certified course in soft skills on February 11, 2017.
- Visit to New Ark Mission Orphanage was organised on February 18, 2017.
- St Claret College celebrated MAYURIKA 2017, the annual inter collegiate cultural fest, on February 23, 2017. It had a filmy touch, as Sandalwood actor Mr. Rishi Tejaswi and Director Mr. Simple Suni of upcoming movie Operation Alamelamma and the current Mr. South India, Rocky Anthony, were the chief guests of the day.
- Guest lecture on “ Mind Matters” was conducted for II BBA students on February 27,2017. The resource person of the day was Ms. Shree Prabha, a therapist, coach and behavioural skills trainer to help empower students through addressing core issues that hinder them from progressing in life.
- International women’s day was celebrated at St. Claret College on March 4,2017. The chief guest for the day was Dr. Uma Warriar, Chief Counsellor, Jain University.
- St Claret College organised an inter- collegiate Cricket tournament “ Claret Cup” on March 4, 2017.
- St Claret College organised an inter- collegiate Football, Throw ball & Basket Ball tournament on March 7, 2017. The chief guest, Mr. Aakash Mani, Member of Youth Congress declared the tournament open.
- Department of Commerce organised inter-collegiate common fest “ Cresensia 2017” on March 7, 2017. The chief guest for the day was Dr. Jerome Xavier, Principal, Indian Academy( Autonomous) College.
- THE Parents Teacher Meet for the even semester 2016-17 was held on March 11, 2017. The parents had a common meeting with the principal and Students’ Counsellor followed by a meeting with the respective class mentors.
- Department of Computer Science organised an alumnus talk on March 18, 2017. The speaker for the day was Mr. Simon Sebastian( Batch 2013-16) . he spoke on the topic “ Recent Technologies

that support Software Development”.

- A guest lecture on “Consignment Accounting” was conducted by Dr. Sree Ramappa, Associate Professor, Vivekanada College, Bengaluru for I B.Com Students on March 21, 2017.
- A guest lecture on “ The Principles and Practices of Auditing” was organised for III B.Com students on March 22, 2017. Mr. Sai Krishna Vyas Tumuburi, Chartered Accountant gave an expert talk on the practical applications of Auditing in Corporate sector.
- Mr. Sai Krishna Vyas Tumuburi, Chartered Accountant Delivered a lecture on “ Mergers & Acquisitions” for II B. Com students on March 23, 2017.
- A two days FDP was held for the faculty members on March24-25, 2017. It was conducted by Rev Dr. Sabu George Principal and included interactive sessions on Strategic Planning for Academic Excellence, Followership, Use of of ICT, Skills-Gap Analysis of faculties as well as students, Goals of the college 2020-2025.
- The Alumni Association conducted an outreach programme for orphan kids of Annapurna Anathashrama at Mathikere, Bengaluru. Mr. Martin, President of Alumni Association had taken the initiative in organising the entire event on March 25, 2017.
- Home coming 2017, the annual alumni meet of St. Claret College was held on April 8, 2017.
- Life skill Development program classes were conducted for the first and second year students to develop coping and self-Management skills to lead a healthy and productive life. The sessions for the academic year 2016-17 were conducted on the following days I Semester: July 2&4, 2016, II Semester: March 17, 2017, III Semester: August 26& 27 , 2016.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To conduct National Conference on “START UP INDIA: Trends, Opportunities and Challenges”	Conducted a National level conference on “START UP INDIA: Trends, Opportunities and Challenges”
To Conducted two State Level	

Conferences ( INIT 2K16)	Conducted two State Level Conferences ( INIT 2K16 on 26 <sup>th</sup> February,2016 and Claret Conference on 22 <sup>nd</sup> March, 2016).
To organize two FDPs before the start of the academic year and at the end of the academic year	FDP was conducted on June 27-28, 2016 at Christ University, Bangalore  FDP was conducted on March24-25, 2017 at St. Claret College, Bangalore
To conduct college election to have student representatives in governance, and Thanks giving and Graduation Ceremony	Conducted college elections and the investiture ceremony on 16th July, 2016.  Thanks giving day was celebrated on 8th April,2017  Graduation ceremony was held on 10th April,2017
To continue personality programs and knowledge enhancement events, certificate courses, bridge course, pre-placement training for the students	Personality programs through Life Skill Development and Personality Development Programs, CA-CPT,SAP Courses for all the students established linkages with SAP,ICMA. Started “Advantage U” a professional skills program by TalentEase, a Hyderabad based company.
To create better aptitude towards current affairs	Started a club called as Current Affairs Forum where students are helped to be up-to-date with current affairs
Fine tuning of Literary Club, Library Club etc.	The functioning of the clubs, organised Library week, Literary week in the college, library orientation for the first students of first year batches
To conduct Parent- Teachers	Organised two parent-teacher meetings:



meeting	Odd semester: 24 <sup>th</sup> september,2016 Even Semester: 11 <sup>th</sup> March, 2017
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\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☒      Syndicate ☐      Any other body ☐

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	No			
PG	No			
UG	06		06	06
PG Diploma	No			
Advanced Diploma	No			
Diploma	No			
Certificate	05		05	
Others	No			-
<b>Total</b>	11		11	07
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options



## CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* (On all aspects) Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	21	-	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
13	-	--	-	-	-	-	-	13	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

<input type="text" value="-"/>	<input type="text" value="04"/>	<input type="text" value="21"/>
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### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	09	23	03
Presented papers	06	21	01

Resource Persons	-	-	-
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## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

The IQAC is been continuously striving to develop the research skill of the faculty members by encouraging them to attend the conferences, papers publications, conducting remedial teaching, conducting bridge courses, organising industrial visits.

2.7 Total No. of actual teaching days during this academic year

157 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per Bangalore University

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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01

2.10 Average percentage of attendance of students

92

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	EVEN: 523	29.06	49.70	7.84	0.57	83.17
	ODD: 448	55.13	33	4.02	3.57	92.2
BBM	EVEN: 151	23.17	23.17	7.28	-	53.64
	ODD: 141	32	36.17	11	-	79
BA	EVEN: 60	26.67	23	20	-	57
	ODD: 57	42.10	39	21.05	-	88
BCA	EVEN: 156	34.6	46.79	1.28	-	82.7
	ODD: 142	54.2	35.21	3.5	11.26	93

No. Of students for ODD i.e. Nov-Dec 2016 (I, III & V SEM,) & EVEN i.e. April-May 2017(II, IV, & VI SEM)) semesters

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Each of the class is having a mentor, who will have regular contact with the students; the responsibility of the mentor is to take complete care of the mentees in their academic endeavour. At the end of the each semester, performance appraisal will be done for each of the faculty based upon the 360 degree appraisal.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	43( Including Principal/VP/Librarians)
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	10
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	43
Others	-

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	-	-	-
Technical Staff	02	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC is having Research Promotion Cell, with the sole objective of promoting the research attitude among the faculty members in presenting papers and publication of research articles in Peer Reviewed journals. IQAC organised two Faculty Development Programs for the faculties at the beginning of the each semester in the academic year 2016-17. An orientation was organised for the faculties on how to use online resources such as Infilbnet, Delnet to prepare research articles.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects		-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	01	01	-	-	-
Sponsoring agencies	Self-financing	Self-financing	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

NIL

SRF

NIL

Project Fellows

NIL

Any other

NIL

3.21 No. of students Participated in NSS events:

University level

04

State level

01

National level

02

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

-

National level

-

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International level

-

### 3.25 No. of Extension activities organized

University forum	03	College forum	13	
NCC	-	NSS	09	Any other -

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Visit to Sumanahalli Leprosy Rehabilitation Centre was organised by NSS and SAF on July 23, 2016
2. Blood donation camp by NSS and SAF was organised on August 2, 2016.
3. Environment club organised “Green Day” on August 4, 2016
4. The Environmental club organised a Swatch Bharat Rally on February 06, 2017.
5. Visit to New Ark Mission Orphanage was organised by CSA on February 18, 2017.
6. As a part of extension activity from E-Cell, Department of Commerce conducted Life Skills Development Program for students of Government High School, Jalahalli, Bengaluru from January 31, 2017 to February 27, 2017.
7. International Women’s day was celebrated on March 4, 2017.
8. NSS conducted a five day camp from March 15-19,2017 at Oddharahalli, Doddaballapur by organising activities like Cleanliness Drive, Street Plays on health awareness, Superstitions and Black Magic etc.
9. The alumni association conducted an outreach programme for orphan kids of Annapurna Anathashrama at Mathikere, Bengaluru on March 25, 2017.
10. The Department Of Humanities conducted an extension activity in the form of communicative English and Soft Skills Program from March 24-31, 2017 at Government High School, Jalahalli Village, Bengaluru.
11. An extension activity was conducted by the Department of Management Nightingales- an Elders Enrichment Centre, Malleshwaram on April 29& May 2, 2017.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28329sq.mts	-		28329 sq.mts
Class rooms	1053 sq.mts			1053 sq.mts
Laboratories	495 sq.mts			495 sq.mts
Seminar Halls	709 sq.mts	-	-	709 sq.mts
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library:

The library is having extensive use of the ICT facility for the provision of maximum utilisation of available resources. The following are the facilities are available such as OPAC, INFLIBNET, DELNET and British Council Library; Libsoft is being used for complete library automation. Eight computers with internet connection with an internet bandwidth of 25 Mbps.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
<b>Text Books</b>	2443	309316	754	1,12,531	3197	4,21,847
<b>Reference Books</b>	3737	15,39,381	321	93,636	4058	16,33,017
<b>e-Books</b>	-	-	-	-	-	-
<b>Journals</b>	134	1,76,516	74	1,06,833	208	2,83,349
<b>Digital Database</b>	-	26500				
<b>CD &amp; Video</b>	77	9751	-	-	77	9751
<b>Others (specify)</b>	-	10,000	-	8,500	-	18,500
<b>British Library</b>						
<b>E- Resources: All the journals of Inflibnet &amp; Delnet</b>						
<b>Inflibnet( Annual Subscription)</b>		34,200		5,750		39,950
<b>Delnet( Annual Subscription)</b>		11,500		11,500		23,000
<b>Library Software</b>				12,000		12,000



#### 4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Browsing Centres</b>	<b>Computer Centres</b>	<b>Office</b>	<b>Departments</b>	<b>Others</b>
<b>Existing</b>	133	64	12	24	12	06	09
<b>Added</b>	30	30	-	01	03	02	-
<b>Total</b>	163	94	12	25	15	08	09

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

The college is having internet connection to all the computers and Wi-Fi facility in the departments so that teachers and students can have internet access. The college is also having student friendly website of the college which provides all the information about attendance, performance in Tests, Exams etc., which can be accessed by the students and parents 24/7.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs. 5,53,511
ii) Campus Infrastructure and facilities	Rs.1,18,80,702
iii) Equipments	Rs.10,34,168
iv) Others	-
<b>Total:</b>	Rs.13,468,381

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Fresher's Day Celebration, Investiture Day celebration and Election of College Captains and Presidents & Vice Presidents of clubs & associations, Library Orientation Program for New students

#### 5.2 Efforts made by the institution for tracking the progression

At the beginning of the each semester students will be given Hand book which will provide all the information about the programs in the college, syllabus, time table for classes and class tests, faculty information, information about different clubs and association of the college etc. The college is also having software which is used to check the students progress both curriculum non curriculum.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
998	-	-	-

(b) No. of students outside the state

77

(c) No. of international students

19

Men	No	%	Women	No	%
	476	47.7%		522	52.3%

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
673	77	21	197	-	968	646	96	26	230	-	998

In general category minority students are also included.

Demand ratio %: 96.3%

Dropout % : 3.7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college provides coaching classes for CA-CPT, ICWA training from several training institutes. The library has a special section for competitive books for different type of exams such UGC NET, Bank Probationary exams and civil service exams.

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Placement and Career Guidance Cell (PCGC) at St. Claret College is an effective institutional arrangement primarily aimed to train and place our final year students. The PCGC functions with facilities for PPT, written test, group discussions and interviews. It plays a key role in career counselling and guiding the students for their successful career placement. This includes advising the students on placement procedures, directing them on resume preparation, giving training in group discussions, interviews and written tests.

The PCGC also invites Soft skills trainers from the corporate sector to share their insights and enhance the skills and abilities of the students, which makes them ready to face interviews and the corporate world in the future.

No. of students benefitted

280

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
11	200	108	21

#### 5.8 Details of gender sensitization programmes

The International Women's Day was celebrated at SCC on March 4, 2017. The chief guest of the day was Dr.. Uma Warriar, Chief Counsellor, Jain University. She in her speech stated that women should be financially independent so that they can lead their life with self-confidence and self-esteem.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

47

National level

03

International level

03

##### No. of students participated in cultural events

State/ University level

-

National level

-

International level

-

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

**Cultural:** State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	129	Rs.1,163,150
Financial support from government	55	Rs. 2,85,805
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level ☒ National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision Statement:** Our Vision is to promote educational excellence, leadership and service, based on universal love in an environment characterized by respect for the individual and concern for the community, so as to effect holistic transformation in each student.

**Mission Statement:** Our mission is to form intellectually competent, professionally skilled, spiritually vibrant, morally responsible, socially just and culturally sensitive global citizens through holistic Claretine education to advance a civilization of love and harmony.

## 6.2 Does the Institution has a management Information System

Yes, the institution is having a MIS which deals all the information related to student admission, segregation based upon gender, urban, non urban, Indian, foreign students etc.

Scholarship information, students attendance, performance in class tests, internal exams etc, Result analysis, faculty profiles, student profiles etc

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Certain value added programs have been added along with regular syllabus and curriculum

### 6.3.2 Teaching and Learning

The institution always believe in the development of teaching faculty both academic and personal. At the beginning of each semester, the college had organised Two days Faculty Development program for the faculty development. The college also encourage the faculty members in participation of conference, seminars and presentation & publication of papers with financial support for the same. The faculty members are also been encouraged to take up research activities and higher educational qualifications such as M.Phil, PhD etc.

### 6.3.3 Examination and Evaluation

- Class Test (Minimum 03)
- Subject wise assignments (minimum 05)
- Class Internal Assessment Test (Two in a semester)

### 6.3.4 Research and Development

During the academic year 2016-17 a total number of 47 faculty members from all the departments participated/presented their articles at the State, National & International Conferences, seminars and workshops etc, 12 research papers/articles/ were published in Peer reviewed journals and conference proceedings apart from that two text books were published by the faculty members. The college has also been encouraging the faculty members for their research work through providing financial assistance and also OOD facility. A total amount of Rs.30, 200 has been provided for this OOD semester, 2016-17

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Use of information and technology method of teaching, CDs and DVD's, all the classes have been equipped with AV facility.

#### 6.3.6 Human Resource Management

The management has well established Human Resource Management, as per this policy well qualified teachers will be selected; assessment and rewarding of employees based on performance and fully complying with different labour laws.

The institute also provides the facilities such as PF, Gratuity, Group insurance, Interest free loan, Annual picnics and refreshment, maternity leave for faculties, conveyance charges for attending conferences & seminars.

#### 6.3.7 Faculty and Staff recruitment

Depending upon the requirement HR planning will be done and well qualified and experienced staff recruited as per the requirement.

#### 6.3.8 Industry Interaction / Collaboration

Having MOUs with SAP, ICAI, Talent ease, International Skill Development Corporation, Aptech Computer Education, Samvit Academy, IINT Bangalore

#### 6.3.9 Admission of Students

Admissions are done as per the norms. Normally seats will be given all the deserving candidates at affordable cost.

#### 6.4 Welfare schemes for

Teaching	06
Non- teaching	04
Students	05

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done      Yes ☒      No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	YES	Principal & IQAC
Administrative			YES	Principal & IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☐      No ☒

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

An Alumni meet was organized for the entire St. Claret College students on February 4, 2017. The main agenda of the meeting was to have a lively discussion on strengthening of SCC alumni association. The meeting served as a platform wherein the participants interacted with each other and assured the involvement in all the future endeavours of SCC alumni association.

#### 6.12 Activities and support from the Parent – Teacher Association

Every semester one “Parent Teacher Meeting” was organised and parent’s feedback was collected

Odd semester: 24<sup>th</sup> September, 2016

Even Semester: 11<sup>th</sup> March, 2017

#### 6.13 Development programmes for support staff

Orientation and Faculty Development programs were organised as follows:

FDP was conducted on June 27-28, 2016 at Christ University, Bangalore

FDP was conducted on March 24-25, 2017 at St. Claret College, Bangalore

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Whole campus has been converted into litter free zone, use of CFLs and LEDs for lighting, Formation of Environment club, planting of trees on the birthday celebration of principal, vice principal and faculties.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Introduction of class test after the completion of each chapter, conducting two Class Internal tests, Assignment, online attendance Monitoring system, mentoring system, cash incentives for research paper publications, presentations, book writing etc. Financial support and assistance for deserving students. Providing financial support for faculties to make the best use of latest technology in their teaching practices by providing loans.



7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- National conferences, Seminars and workshops were conducted by each of the Departments.
- Five Assignments were given to the students for each subject.
- Active involvement of Current Affair Forum Cell for better growth and enhancement of students knowledge
- Wiz-Quiz competition was conducted by Current Affairs Forum for the students of St. Claret College were in 140 teams participated.
- An Essay writing Competition was conducted by Current Affair Forum were about 45 participants participated from all the departments.
- Current Affair Forum also conducted pick and speak competition were 30 students participated from all the departments.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Financial assistance for poor and backward class students.
- Introduction of Value added programs, personality development programs, mentoring

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Environmental Club celebrated “Green Day” on August 4, 2017 at SCC campus. Various competitions were organised on the day such as Slogan Writing, Caption Writing, Essay writing, Collage making and Best out of waste.
- Environmental club organised a session on “ Environmental Issues and Challenges” on August 11, 2016. The speaker of the day was Mr. Ullash Kumar R K- a researcher, environmentalist, freelancer, film journalist, film maker, writer and poet.
- Environmental club numbered the mango trees and coconut trees in the campus
- Environmental Club conducted Essay competition on “ Plastic Pollution” and Poster making competition on “ Car Pooling” on October 13, 2016.
- Environment club also organized a Swachh Bharat Rally on February 06,2017.

7.5 Whether environmental audit was conducted?      Yes ☐      No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths**

- Ever supportive management
- Dedicated principal, vice principal and faculty & staff
- Philanthropic orientation of the institution
- Institutional social responsibility
- Well maintained library and campus
- Result oriented IQAC

**Weakness**

- Self finance

**Opportunities**

- Opportunity for both horizontal and vertical development

**Threat**

- Location: No visibility

### **8. Plans of institution for next year**

1. To organize two faculties development program during the entire academic year 2017-18.
2. To organise an International National Level Conference on the topic “People Connect: Networking for Sustainable development” in the month of November, 2017
3. To bag university Ranks

**Dr. Harmeet Matharu**

**Rev. Dr. Sabu George**



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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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## Annexures

### St. Claret College, Bangalore -13

#### IQAC

#### Detailed Calendar of Events, Academic session 2015-2016

##### June

- 22 Induction for New Faculty & Staff
- 23- 24 FDP for Faculty
- 25 Reopening for III and V Semesters
- 27 Farewell of Former Principal
- 29 Inauguration of Academic year for I Sem. Students & Magazine release "Excelsior"
- 30- July 01 LSDP for First year Batch

##### July

- 04 Orientation Programme on Life Crisis for CSA Students
- 07 Library Orientation Program
- 08 Workshop on "Stock Marketing" by Commerce Dept.
- 10 Field Trip for B.Com TT Students to Indian- International Travel Mart
- 10 Workshop on Stock Broking and Technical Analysis with hand on Virtual Investment Experience" by Commerce Dept. for First years.
- 10- 11 Airtel- Talent Hunt
- 16 Elections
- 17 Guest Lecture 'Importance of Vachana Sahitya' by Language Dept.
- 23 Guest Lecture 'Big Data' by BCA Dept.
- 25 Inauguration of Association and Oath of Office by the Cabinet
- 27 Fresher's Day
- 27 Guest Lecture on 'Internet of Things' by BCA Dept.
- 29 – Sept 01 DAES programme conducted by English Dept.

## August

- 01 Visit to Sumanahalli by NSS Team
- 01- 02 Workshop by Dept. of Comp. Science 'Internet of Things & Smart Homes'
- 03 Guest Lecture 'Role of Travel Agencies in Tourism Development in India' for B.Com TT
- 04 Competition cum Exhibition by Literary club and the Dept. of Languages
- 05 Guest Lecture 'Careers & Opportunities in Entrepreneurship' for B.Com Final years
- 05 Guest Lecture by Dr.H.D.Sangliana -Business Ethics & Corporate Governance
- 05 Gust Lecture 'Literary & Art Forms' organized by Literary Club
- 07-08 LSDP for Second year Batch
- 07 "Mock Stock" by Business Club
- 08-09 Leadership Camp for CSA
- 10 Motivational Talk about voluntary blood donation
- 11 Ad Campaign "Relaunch of Maggi"
- 12 Blood Donation Camp
- 12 Library Day
- 12 Guest Lecture 'Information Security & Ethical Hacking' by BCA Dept.
- 13 Guest Lecture 'Harassment & Gender Discrimination' by Women's Club
- 14-24 I CIA Examinations
- 15 Independence Day Celebrations
- 24 ISF Log Designing
- 24-29 'Euphoria' Intra- Collegiate Competitions
- 27- 28 Inter-Collegiate Athletic Meet for PU & Degree College

## September

- 03 Street Play by CPSH
- 05 Teachers Day

05	'Wiz Quiz' Preliminary Rounds
05	Essay Writing contest by Environment Club on "Top Five Environmental Issues"
08 & 28	Poster presentation & Collage competition on Global Warming by Environment Club
07	Planting of Medicinal Plants in Campus by Environment Club
09	'Wiz Quiz' an Intra – College Quiz Competition
10	Business Collage Competition by E- Cell
10	Guest Lecture "Shakespearean Tragedy"
10	World Suicide Prevention Day
11	Creative Writing competition by E- Cell
11	Talent Ease –'Head start Advantage U Programme 'concluded
11-12	Hindi Diwas
12	Field Trip for B. Com TT student's to HAL
14-22	World Tourism Day Celebrations
15	'Confluence' Inter Collegiate Department Fest
19	PTA Meeting
21	'Neighborhood Cleaning' by SAF
22	'ACUMEN' Business Quiz competitions
23- 1 October	II CIA Examinations
24	Outreach programme by SAF

#### October

02	Visit to Gandhi Bhavan
03	Visit to Gandhi Museum
02- 03	'Kairos 2015'- CSA Annual Retreat
07	Guest lecture- 'Cyber Security & Human rights' for BBM Students
10	Placement 'Wildcraft'
13	Visit to 'The Times of India Press' by BBM Students

- 15 Visit to 'NIMHANS Convention Centre'
- 17 Last working Day of College
- 20 One Day National Conference-'Issues & Challenges of Commerce & Management'

#### November

- 06 Commencement of Theory Examination

#### December

- 03 Closing of Theory Examination
- 28 Reopening of II, IV & VI Semester
- 31 Christmas and New-year Celebrations

#### January

- 02 Talk on Suicide Prevention
- 06 Collage Competitions by IT Club Dept. on topic "Networking"
- 06 Guest Lecture for BCA Students "Importance of Java Technology in the Current Technology World".
- 08 Extension Activity: Visit to Saraswathi Charitable Trust
- 09 An Awareness camp on Health Tourism
- 09-14 Athenia
- 11-14 Computer Literacy Drive
- 12 Crisis Management Session for Management Students
- 12 Green Day
- 13 Add-on Programme for III BCA Students
- 14 Commerce Dept.organised "COMETA" - Kite Flying Competition
- 14 Birthday Celebration of Our Principal
- 14-20 NSS Camp at NSS Bhavan for NSS Students
- 16 Alumni Talk for BCA Students "Business Intelligence Visualization Tools"

- 16 Guest Lecture “Hindi Bhasha Sahitya Aur Yuva Peedi” for Hindi Students
- 18-22 Literary Week
- 19 Career Guidance Program
- 21 Industrial Visit for BBA Students to Bangalore Dairy
- 23 ATHENIA - Sport Day
- 23 CSA of SCC organized a visit to Thritwa Ashram
- 23-26 Educational Tour to Hyderabad, organized by B. Com TT Dept.
- 26 Republic Day Celebrations
- 27 Guest Lecture “Dasa Sahitya Review” for Kannada Students
- 28 Swatch Bharath Rally organized by Social Action Forum
- 29 Eye Check-up Camp organized by Social Action Forum

## February

- 05 Visit by BCA Students to Software Technology Park
- 06 Recipro & Ethnic Fest
- 09 Orientation Programme on NCC
- 8-13 I CIA Examinations
- 16 Inter-collegiate Basketball/Throw ball/TT/Chess Competitions
- 18 Mayurika- Inter-collegiate Cultural Fest
- 20 Guest Lecture on Business Journalism
- 23 Industrial Visit to Cocoa Cola Plant organized by B. Com Dept.
- 23 Encounter with Dr. Benny Prasad
- 25 Competitions for Students by E- Cell
- 26 Students Conference (Department of Computer Science)- INT 2K16
- 29- March 05 Shalom Fest- CSA Fest



## March

- 01 RBI Visit by Students of Dept. of Commerce
- 02 International Students Visit to Summanhalli Rehabilitation Centre
- 05-08 B.A Dept. organized tour to Ooty and Coonoor
- 08 International women's Day
- 08 Add on Programme on Soft Skills for Management Students
- 10 Deccan Herald organised workshop for Additional and Optional English Students
- 12 Parents Meet
- 15 Organic Food Camp by Environmental Club and SAF
- 16 Dept. of B.Com: Guest Lecture on Advanced Corporate Accounting
- 17 Guest lecture by Dept. of Management 'Importance of Research and its Relevance to Business'.
- 19 Industrial Visit to Infosys by Dept. of Computer Science
- 19 International Students Forum Organized Trip to Mysore
- 22 Intercollegiate Paper Presentations by Management Dept.
- 22 Claret Conference (English Dept.)
- 23 One Day workshop on Career Opportunities in airlines
- 31- 07 April II CIA Examinations

## April

- 09 Thanksgiving Day, Valedictory of Clubs and Associations
- 13 Graduation Day
- 23 Alumni Meet

## IQAC

### Coordinators of Clubs, Centres', Cells and Associations and Class Mentors - 2015-16

Staff Coordinator:	Ms. Shashikalamma
Exam Cell	Mr. Chinmaya (CoE, Internal Exams & Dy. S. BU Exams), Ms. Seema Joseph (Dy. BU Exams) , Ms. Angela,& Mr. Vijo Jose
IT Club:	Ms. Menaka&Ms. Somanjoli
Business Club:	Mr. Vijo Jose, Ms. Nayana, &Mr. Suraj
E-Cell	Ms. Rashmi B.H.& Ms. Bhavya
E-Store	Mr. Anand&Ms. Chaitra
Tourism Club:	Ms. Neepe&Ms. Bhavya
Management Club:	Ms. SandhyaRakesh& Mr. Raghavendra
Literary Club:	Ms. Jayalakshmi S, Mr. Leonard,&Ms. Shashikalamma
Humanities Club:	Ms. Maria T. &Ms. Anju Michael
Cultural & Arts Club:	Ms. Angela &Ms. Chaitra
CSA:	Ms. Seema Joseph & Ms. Anju Michael
Choir:	Ms. Cassandra & Ms. Jayalakshmi S.
Sports Club:	Mr. Muniraju, Mr. Chinmaya, Ms. Neeta & Mr. Prakash
Environment Club:	Mr. Bhanuprakash& Ms. Menaka
Grievance Redressal&	
Anti-ragging Cell:	Mr. E.V. John (coordinator), Ms. Menaka, Mr. Mohan Kumar, Ms. Rashmi B.H., &Mr. Madesh
Women's Empowerment Club & Cell for Prevention of Sexual Harassment:	Dr. Rashmi, Ms. Rashmi B.H.,& Ms. Neepe

Discipline Committee:	Mr. Madesh, Dr. Rashmi, Ms. Jayalakshmi R., Mr. Allan Fernandez, Mr. Muniraju, Ms. Jayalakshmi S., & Mr. Safeer Pasha.	
Social Action Forum:	Ms. Nayana, Mr. Prakash, & Mr. Bhanuprakash	
NSS:	Mr. Madesh & Ms. Nayana	
Student Council Mentors:	Ms. Sandhya Rakesh & Ms. Maria D'souza	
Alumni Coordinators:	Ms. Jayalakshmi R. & Ms. Neeta	
The Claretine & Web Updating:	Ms. Somanjoli, Ms. Maria T., & Ms. Anju Michael	
International Students' Forum:	Ms. Neeta & Ms. Somanjoli	
Claret Centre for Professional Studies:	Mr. Zameer Pasha	
Claret Centre for Skills Development:	Mr. Augustus, Mr. Safeer Pasha, & Mr. Waseem Akram	
IQAC Coordinator:	Mr. Safeer Pasha	
Research Promotion Cell:	Mr. Mohan Kumar, Mr. Anand, Ms. Reema, & Mr. Bhanuprakash	Mr.
Excelsior- College Annual editors:	Ms. Reema (Chief Editor), Ms. Maria T., Dr. Rashmi, & Ms. Shashikalamma	
LSDP Coordinators:	Ms. Cassandra & Mr. Augustus	
Library Committee:	Ms. Chaitra (coordinator), Mr. Leonard, Ms. Jayalakshmi R., & Ms. Sandhya Rakesh	
College Promotion Committee:	Mr. Prakash (coordinator), Mr. Anand, Mr. Vasu, Mr. Allan Fernandez, Mr. Chinmaya, & Mr. Augustus	
Management Journal:	Ms. Maria D' Souza & Ms. Cassandra R.	
Current Affairs Forum:	Mr. Vijo & Mr. Raghavendra	
Volunteers Committee:	Mr. Muniraju, Ms. Angela, & Mr. Vasu	
Additional Accounting Classes	Ms. Seema Joseph & Mr. Mohan Kumar	
Add on courses:		
DBF:	Maria D'Souza & Mr. Suraj	
DAES & Language Lab:	Mr. Allan Fernandez & Mr. Wasim Akram	
Soft Skills:	Mr. Zameer Pasha & Ms. Reema	
SAP:	Mr. Zameer Pasha	

**St. Claret College, Bangalore- 13**

**IQAC**

**Class Mentors for 2015-16**

**B. Com**

III Year- A	:	Mr. Anand
III Year- B	:	Mr. Mohan Kumar
III Year- C	:	Mr. Vasu
II Year- A	:	Mr. Sura
II Year- B	:	Mr. Bhanu Prakash
II Year- C	:	Ms. Nayana
I Year- A	:	Mr. Vijo Jose
I Year- B	:	Mr. Safeer Pasha
I Year- C	:	Mr. Rashmi
II Year T & T:		Ms. Bhavya
I Year T & T :		Ms. NeepaPremodh

**BBA**

III Year	:	Ms. Neetha
II Year	:	Ms. Sandhya
I Year	:	Mr. Zameer Pasha

**BCA**

III Year	:	Ms. Menaka C.
II Year	:	Mr. Chinmaya
I Year	:	Ms. Somanjoli

BA

III Year : Ms. Angela Jean

II Year : Mr. Allan

I Year : Ms. Maria Rajan

