

**Revised Statutes Pertaining to the
Affiliation of Colleges or Institutions**

ACADEMIC SECTION-III



**BANGALORE UNIVERSITY
BANGALORE**

CHAPTER XXIII

* Revised Statutes Governing the conditions under which :

1. Colleges may be affiliated to the University and
2. Such affiliation may be withdrawn

These statutes may be called revised statutes pertaining to the affiliation of college or Institutions (amendment) Statutes, 2000.

34.1 The Governing body of the college or the Institute or in the case of a Government College or Institute, the Officer authorized in this behalf by the Government shall apply to the Registrar, Bangalore University, for affiliation and such application shall reach the Registrar not later than 31st day of August of the preceding academic year.

34.2 Every such application shall contain the following particulars :

- a) Constitution and Personnel of Governing body.
- b) Subjects or courses in which affiliation is sought
- c) Whether previous applications, if any were made for affiliation to this or to any other University and their disposal
- d) The nature of accommodation, equipment, available and the strength of the college or

Institute, the number of students for whom provision has been made or is proposed to be made (the information relating to accommodation must be accompanied by drawings):

- c) The financial resources of the college or Institute; cost of buildings and equipment proposed to be obtained; the amount of money available for the purpose and the money available for endowment fund (Certified copies of Trust deeds, title deeds, or gift endowment deeds, etc., executed in respect of or for the benefit of the college or institute to be sent along with their application and if additional sums are expected the source from which they are expected and the probable receipt or receipt)
- f) Hostel accommodation available for students.
- g) The extent of play-grounds available and total area.
- h) Sanitary arrangements, tillin sheds and other amenities available to students.
- i) As to how the College will supply a need in the locality having regard to the type of education intended to be provided by the College keeping in view type of education meted out by other colleges in the neighbourhood and the suitability of the locality where the college is to be established. However, the provisions contained in s

(a) and (c) will not apply to applications made by government.

- 443 (1) The applications shall further contain the following undertakings :
- a) That the college is under the management of a registered body (Registered under societies Registration Act or any other law) with a properly constituted governing council ;
 - b) That the total number of members of the governing body will ordinarily be not more than Fifteen (15);
 - c) That the strength and qualification of the teaching staff will be in conformity with the rules framed by the University from time to time in this behalf.
 - d) That the conditions governing the tenure and salary of the teaching staff will be in conformity with the Service Regulations framed by the University from time to time in this behalf and will not be changed to their detriment without the prior approval of the University ;
 - e) That the buildings in which the college is to be located will be well-lit and ventilated, and that there is in the college buildings, accommodation adequate for the number and strength of the classes;
 - f) That due provision will be made for a library and library facilities. Any suggestion made by

the Local Inquiry Committee must be put into effect at the earliest.

- g) That the college rules fixing the fees, if any to be paid by the students will not be so formed as to involve unfair competition with any existing college or institute in the same place or neighbourhood, or as would be injurious to the interest of education, provided that the fee levied by the Institution will not be less than the standard fees prescribed for the course by the University and not, in any case, more than twice the standard fees.
- h) That due provision will, so far as circumstances permit, be made for the residence of the Principal and teaching staff in or near the college or institute or the place provided for the residence of students.
- i) That after affiliation being granted all changes affected in the management, teaching staff and all other changes effecting the conditions and terms of affiliation will forthwith be reported to the Syndicate.
- j) That any scheme of compulsory provident fund etc., laid down by the Government for colleges will be implemented by the management.
- k) That the college shall conduct in a disciplinary and orderly manner any University Examinations which may be assigned to it as an examining center by the University, and shall abide by the directions and rules issued in this regard by the University. Any failure to comply with

same will make the college liable for such disciplinary action as may be considered essential by the University and including initiation of proceedings for purpose of disaffiliation to such a college.

Provided that nothing contained in clauses (a) (d) and (j) and will be applicable to applications made by Government.

34.3 (ii) On receipt of the application under Statute 34.1 the Syndicate shall –

- a) Direct a Local Inquiry Committee to be made by the Syndicate with the representation one each from the Senate and the Academic Council and in the concerned faculty in this behalf in respect of the matters referred to in Statute 34.2 and such other matters as may be deemed necessary and relevant.
- b) Direct the college to provide information regarding the number of students studying the concerned subject or subjects in the secondary or higher secondary classes in the locality which the college seeking affiliation has to service
- c) Make such further inquiry as may appear to it to be necessary ;
- d) Consider the report of the Local Inquiry committee and thereafter the matter shall be referred to the Academic council for its opinion on the application.

34.3 (III) The Registrar shall submit the application and all proceedings if any, of the Academic Council and the Syndicate relating thereto, to the Government.

34.3 (IV) The Registrar shall submit to the Senate a full report regarding the application, the action taken thereon and all proceedings connected therewith.

34.3 (V) Every affiliated College shall conform to and be bound by the Laws of the University in force which may be introduced from time to time.

General Management of the College

34.3 (VI) Every College shall have attached to it a qualified Medical Officer in order to conduct Medical Examination of the students of the College. The detailed qualification in this matter shall be laid down by the Syndicate.

34.3 (VII) The following Registers and records in the forms that may be approved by the Syndicate shall be maintained by each affiliated college:

- a) Register of intake of students, admissions & withdrawal
- b) A Register of attendance
- c) A Register of fees paid showing details of payment
- d) A Counterfoil fee receipt book
- e) Accounts books showing the financial transaction of the college as separate from the University

of the management. The accounts shall show transactions in full.

f) A register of scholarships and concessions of all kinds, whether of tuition, boarding or lodging.

g) A register of marks obtained by each student at the college terminal examinations.

h) A register or other record address of students

i) A counterfoil books of transfer certificate

j) Service register as prescribed from time to time for each member of the staff;

k) A register of members of the staff, showing qualifications previous experience, salaries, number of hours of work and classes and the subjects taught;

34.4 In the case of proposed additions to the existing courses of instructions in a college already affiliated to the University, the governing body of the college or the appropriate authority in the Government in the case of Government Colleges shall make an application to the Registrar giving details of courses which the college is already affiliated to the University and the new courses, subjects or combinations proposed to be started. Such applications shall reach the Registrar along with the prescribed fee without penal fee by 31st August with a penal fee of Rs.1000/- by 15th September of the preceding academic year.

34.5 In respect of disposal of the applications received under Statutes 34.4, the procedure indicated in the Statutes 34.4 to 34.9 shall be followed *mutatis mutandis*.

34.6 The revised/amended fee prescribed for the affiliation of College to the University, introduction of new courses in the existing college and other matters is appended herewith as Annexure-I

34.7 A college affiliated to the Bangalore University shall fulfill the following conditions in addition to those conditions specified in Section 53 of the Karnataka State Universities Act 1976 :-

- a) Every affiliated college shall have a duly constituted, governing body consisting of not more than 15 persons approved by the Syndicate including among others, at least three representative of the teaching staff of whom the Principal of the College shall be one and two representatives of the Bangalore University as may be provided for by the Ordinances

Provided that a college maintained by the Government shall have an Advisory Committee consisting of such members not exceeding 15 as the Government may determine of whom at least three shall be the teachers in the college including the Principal and two shall be representatives of the University.

- (b) The college shall abide by the Statutes, Ordinance and Regulation of the University.

34.8 The conditions of service of teachers in the colleges affiliated to the Bangalore University shall be governed by the *Statutes framed by the University in this behalf under Section 67 (3) of the Karnataka State Universities Act 1976.

34.9 Every affiliated college shall be inspected ordinarily once in a year by a Committee appointed by the Syndicate. The Syndicate shall consider such a report and the recommendation contained therein. The affiliation granted to a college by the University may be withdrawn in whole or in part or modified if the college has failed to comply with any of the provisions of the conditions of affiliation in accordance with section 56 of the Karnataka state Universities Act.

34.10 These statutes shall have the effect of superseding any notification or order issued earlier regarding regulation of fees pertaining to affiliation of Colleges and Institutions and courses and starting of new courses of the affiliated colleges to Bangalore University.

34.11 The Vice-chancellor shall have power to fix or revise any fee specified in these statutes or fix any other fee not specified in these statutes.

BANGALORE UNIVERSITY

GENERAL NORMS/GUIDELINES FOR AFFILIATION OF COLLEGES/INSTITUTION OF BANGALORE UNIVERSITY

Affiliation process has to be carried out by the University as per provisions of the Karnataka State Universities Act, and Statutes made there under. Sections 59 and 62 of the K.S.U. Act, 2000 provide for affiliation of Colleges/Institutions of the University. Statutes 34 viz., Revised Statutes pertaining to the Affiliation of Colleges or Institutions and Statutes regarding Permanent affiliation of Colleges/Institutions are the two prevailing Statutes under which the guidelines for the affiliation process has been framed.

As per section 59 (2) of the K.S.U. Act and Statutes 34.1 the application for a) Fresh affiliation/starting of new colleges, b) Renewal of affiliation (for every academic year) to existing colleges, c) Determination of Intake to courses existing in the colleges, d) Shifting of Colleges/Change of name of the College and e) Permanent affiliation shall be invited preferably at the beginning of **August of the preceding** academic year and it shall be notified at least in two leading news papers of Kannada and English. Applications shall be received only up to **31st of August**.

Colleges seeking affiliation to fresh courses (with specialization and Combination), additional intake should be clearly specified in the application. Incomplete application and non-payment of affiliation fee prescribed by the University shall not be received. Any alteration/overwriting in the application shall strictly be attested by the Principal/Secretary of the concerned college/management.

The Registrar shall place the applications before the Syndicate (preferably during the month of September) as per Section 59 (6) of the KSU Act, 2000 and Statute 34.3. Syndicate may itself constitute or authorize the Vice-Chancellor to constitute Local Inquiry Committees and it should be constituted strictly as per the compositions as stipulated in the Statute. Syndicate / Vice-Chancellor should consider seniority of the Professors and faculty wise constitution while preparing the Local Inquiry Committees. Such constitution of Local Inquiry Committees shall be notified before **30th October**.

Local Inquiry Committees shall begin inspection during the month of October/November.

I. GUIDELINES FOR LOCAL INQUIRY COMMITTEES/ AFFILIATION NORMS & STANDARDS:

Local Inquiry Committee is sent to examine all the aspects of the proposal of an Institution or Society for starting the proposed College or extension / continuation of affiliation. The Committee should mainly look into the need (for Fresh College), the financial position, the academic feasibility and accommodation. To help the Committee, the Institution formats are developed called Check lists which shall be sent to the colleges/managements before the visit. Still the overall assessment is the responsibility of the Local Inquiry Committee and also it is expected to cover any areas that are relevant which may be missing in the format. These norms have been evolved after consultations with experienced Senior teacher in various areas and should be taken as guidelines and adhered to. However, if deviations are to be made from these norms in special circumstances, the justification for the same should be made. The main objective of the LIC should provide for Equity, Objectivity, Transparency and Academic Integrity.

Local Inquiry Committees are further requested to submit inspection report to this effect in addition to providing their observations, remarks on the various proforma (i.e., I, II, III). It is also requested that the Local Inquiry Committees do not become Committees to pointing out deficiencies but a Committee of evaluation. With this background in view the norms are enunciated below:

I A) FRESH AFFILIATION

a. NEED:

To assess the need it is necessary to take into account the number of degree colleges functioning in the area and the kind of education that is made available (Science / Arts/ Commerce, etc.). If similar educational facility is available, then the Committee should assess

whether starting another College in the same discipline would weaken the existing strength in College substantially.

The assessment should be arrived from two factors:

- i. Strength in the existing College / s
- ii. The Strength of PUC II year in the area that forms the feeding Centre for these degree Colleges, and a clear note justifying the need will be a positive help to the University in arriving at a final decision.

b. LAND:

Minimum land that should be available to set up the College is as follows:

- a. Minimum of 02 acres including playgrounds of 1 acre for Arts, Science & Commerce College.
- b. Physical Education College: 15 acres or as per NCTE norms
- c. Education College: 05 acres or as per NCTE norms
- d. For BHM : 0.5 acres in Bangalore City and 2.5 acres out side Bangalore City as per AICTE norms.
- e. For MBA/MCA : 0.5 acres in Bangalore City and 1.25 acres outside Bangalore City as per AICTE norms.

These requirements when not be fulfilled in the first instance, at least there should be firm plans and resources for acquiring stipulated land within the next 3 years of starting of an Institution. A College should have its own building within 5 years of its establishment. In case of non fulfillment of the above, renewal of affiliation shall not be granted.

c. BUILDING:

College building or buildings shall provide the following minimum accommodation.

- i. Adequate accommodation to locate all the classes depending on the courses offered and number of students proposed to be admitted. Each lecture room should provide one Sq.M of floor area per student. Laboratory should provide 2.5 Sq.M. of floor area per student. Laboratories should provide all necessary facilities like Gas, Water, Electricity, proper drainage system.
- ii. In addition to the class rooms and laboratories, accommodation shall have to be provided for Principal's Office, College Office, Staff room, Common room for women students and library with reading room which should provide seating accommodation for: 15% of the strength of admission for Arts, Science, Commerce

and Law. Besides adequate toilet facilities must be made available for Teachers, Ladies Girls and Boys separately.

- iii. Special provision for museum / Green house (Botany, Zoology and other subjects that may need museum / Green house) should be provided.
- iv. For BHM course the total built up area shall be 1000 sq.mt and for MCA/MBA courses 700 sq.mt as per AICTE norms. The built up area for B.Ed/B.P.Ed/M.Ed/M.P.Ed. courses shall be as per NCTE norms.

d. FURNITURE:

The Classrooms, Laboratories, Office and Library should be adequately furnished. Proposals for furnishing should be closely examined in relation to need and finance.

e. LIBRARY:

Adequate number of Text books, Reference books, Periodicals/ Journals should be procured to meet the requirements of the students for the courses they have offered. Following is the financial requirements for the library for various courses:

i	Arts/Science/Commerce/Management/Education per course: First year Second year Third year and onwards	Rs.1,00,000/- Rs. 50,000/- Rs. 50,000/-
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f. Equipment:

Subjects requiring equipments in Arts, Science, Commerce should be examined with reference to list of equipments that may be provided by the University. In the absence of that, equipments of the courses as mentioned in the syllabus should be taken as guidelines.

g. Playground and Recreation facilities:

Satisfactory arrangements for play grounds, hostels and recreation facilities should be made and the plans for the next 3 years in this regard should be closely examined and reported.

h. Principal:

A qualified Principal should have been appointed in accordance with University rules and norms of the UGC/AICTE/NCTE etc.

Principal should be the Member – Secretary of the Managing Committee for the College. If for some reason, in charge Principal is appointed, he/she should act as Secretary of the Managing Committee.

i. Staff Pattern:

a. Teaching staff:

- Staff pattern should be commensurate with the Courses that are proposed to be offered. For courses like BHM/MBA/MCA the pattern laid down by the AICTE has to be followed and B.Ed/B.P.Ed/M.Ed/M.P.Ed. staff pattern laid down by the NCTE and for specialized courses like BASLP/MASLP and Rehabilitation Science staff pattern laid down by the RCI has to be followed. For all other courses in Arts, Science & Commerce and PG courses staff pattern laid down by the UGC should be followed:
- The staff pattern for Arts, Science and Commerce are to be strictly in accordance with the regulations of the courses and as per the orders issued by the Dept. of Collegiate Education, Government of Karnataka.
- The appointment and qualification of the Teaching staff must be as per the Statutes governing the service condition of the teachers in the colleges affiliated to Bangalore University.
- Student to Teacher ratio fixed by the University Grants Commission/AICTE/NCTE shall be followed.

b. Non-Teaching staff:

Non-teaching staff pattern given below is as stipulated by the Dept. of Collegiate Education, Government of Karnataka shall be followed:

(i) For office:

1. For Colleges having Student strength below 500	2. For Colleges having Student strength above 500 and below 1000
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Superintendent (Admn.)	-1	Superintendent (Admn.)	-1
FDA	-1	Superintendent (Accounts)	-1
SDA	-2	FDA	-2
Jr. Typist	-1	SDA	-4
		Jr. Typist	-1
3. For increase in every 800 students and above 1000 students			
FDA	-1		
SDA	-1		
Jr. Typist	-1		

(ii) For Library

1. For Colleges having less than 1500 students:		2. For Colleges having more than 1500 students:	
Librarian	-1	Senior Librarian	-1
Library Assistants	-1	Librarian	-1
Clerck-cum-Typist	-1	Clerck-cum-Typist	-1
Attenders	-2	Attenders	-3

(iii) P.E. Teachers/Instructors

1. For Colleges having less than 1500 students:		1. For Colleges having more than 1500 students:	
Physical Culture Instructor Grade-II		Physical Culture Instructor Grade-I	
		Physical Culture Instructor Grade-II	

(iv) Class iv employees

Laboratory Assistants: One attender for thirty-five hours of practical Laboratory work per week.

Peons:

For a college with less than 250/ day students	4 Posts
For a college with 250-500/ day students	6 Posts
For a college with 501-750 /day students	7 Posts
For a college with 751-1000/ day students	9 Posts

I B) CONTINUATION OF AFFILIATION

1. Performance report:

The Committee should examine whether the conditions laid down by the previous Local Inquiry Committee have been satisfactorily fulfilled. If not, they should examine why they were not fulfilled and whether such non-compliance is found to affect the quality of instructions in the College. They should take this into account while recommending continuation of affiliation. They should list out the areas wherein satisfactory compliance is necessary and they should suggest a time limit for completing them in case they are recommending continuation of affiliation. While doing so, they should bear in mind the guidelines for the fresh colleges. In addition they should also look into the guidelines for the norms to be issued for the 2nd, 3rd and 4th year of the college. On library, equipments, etc., while recommending, the Committee should take into account the entire requirements in addition to the corpus fund and the availability of resources which should be specifically mentioned in the report.

2. Staff:

Appropriate number of teachers should be appointed. In this regard guidelines laid down by the Director of Collegiate Education in regard to UG and as per guidelines of the University in regard to P.G. should be taken into account for fixing the requirements for Arts, Science and Commerce Colleges/Departments respectively.

Continuation of service of teachers in the existing subjects has to be normally provided so that the students are provided with adequate and continuous teaching facilities and to enable the University for the conduct of examination with adequate eligible teachers. It is necessary to verify stringently whether the conditions have been satisfied in this respect and recommendations for additional staff shall also be made.

3. Continuation/Enhancement of intake:

For continuation of affiliation also, previous years conditions should be examined and in addition number of qualified teachers required should be ascertained and reported.

The requirements of lecture halls, Library, laboratory for increased number of students should be examined and reported upon.

4. Observations:

Observations for continuation of affiliation, starting of new courses, the combination and the intake of each course should be mentioned by the Committee.

Local Inquiry Committees should compulsorily co-opt a Subject expert for fresh affiliation/starting of additional courses and enhancement of intake to P.G. courses. Subject Expert should be the Chairman/Co-ordinator/Professors/Reader of the concerned Department of Studies in the University authorized by the Registrar. In case the desired course is not offered in the University, Committee should co-opt Chairman of the concerned Board of Studies for the purpose.

I C PERMANENT AFFILIATION :

The Committee should examine fulfillment of conditions laid down by the previous Local Inquiry Committees, results, achievements, and developmental activities of the college for the past 5 years. Committee should compulsorily look into the Statutes of permanent affiliation for the norms and standards prescribed therein are fulfilled and detailed report shall be submitted as per proforma III.

II. GUIDELINES FOR PERMITTING POSTGRADUATE PROGRAMMES IN AFFILIATED COLLEGES

The following shall be the guidelines for permitting Postgraduate Programmes in an affiliated Colleges:

i. General

1. The College shall comply with all the provisions of the Act, the Statutes, the Ordinances and also the rules and regulations of the University framed in this regard.
2. Colleges having permanent affiliation or atleast five years of continuous affiliation and having been **accredited B grade and above by the NAAC** only shall be eligible to start postgraduate programmes.
3. There shall be a core faculty consisting of atleast Six full-time members for each postgraduate programme in a College. All the faculty members viz. a)Professors, b) Readers c) Lecturers shall be duly appointed as prescribed by UGC from time to time. Among them at least two members should posses research degree (Ph.D).
4. All the faculty members shall be paid as per pay scales prescribed for the concerned cadres viz., Professors, Readers, Lecturers, by UGC AICTE and payment shall be made through Bank.
5. In addition to the core faculty, retired teachers having more than five years of teaching experience at the P.G. level may be appointed as visiting faculty to handle certain specialized subjects, if need be. In exceptional cases eminent persons may also be invited as guest faculty, provided that they have requisite qualification.
6. There shall be separate faculty for each P.G. Programme. The U.G. teachers shall not be allowed to handle P.G. classes.
7. The number of teaching posts, the qualifications (as prescribed by the University) of the teaching staff their recruitment procedure and conditions of service shall be in accordance with the Statutes Ordinances Regulations of the University in private colleges and shall be such as to ensure the imparting of quality instructions to the students in the courses of studies to be undertaken by the College. However, the service conditions of employees shall be as prescribed by the Government.

8. Atleast one member of the P.G. faculty of the College and one representative of the University shall be represented on the Governing Council of the College.
9. The students shall be admitted to the postgraduate programmes as per the regulations prescribed for the programme by the University and also as per the guidelines of admissions issued by the State Government from time to time.
10. The fee structure prescribed by the University should be adopted by the college. Under no circumstances any Capitation/Developmental fee should be collected. If the same is reported, disciplinary action should be initiated against the concerned college.
11. The intake of each postgraduate programme shall be as fixed by the University/AICTE/NCTE etc.,. The institution shall agree to follow the reservation policy for admission to PG courses as notified by the State Government from time to time.
12. The academic and welfare activities of the backward classes and Scheduled Cates/Tribes students shall be properly looked after and special attention be paid by the Colleges to their problem while also adhering to State rules and directions on reservation.
13. No College shall insist on any financial contribution from its teaching and non-teaching staff for meeting recurring or non-recurring general or special expenditure of the College or impose cuts in their salaries for any other purpose.
14. The College shall ordinarily have undisputed possession of land measuring atleast 5 acres (relaxable to 1 acre in Bangalore City) and shall submit a blue print of the proposed building of the College to the University.

ii. Infrastructure:

15. The College shall have a separate Library for the Postgraduate programmes. The Library shall have facilities like Reading Room, Journal Section, Text Book Section and Reference Section along with internet facility. The seating Capacity shall be in accordance with the strength of the P.G. Students. A separate qualified Librarian with P.G. degree in Library Science shall be appointed for managing the P.G. Library.
16. There shall be separate classrooms, staff rooms, Ladies common room and laboratories for the P.G. programmes. The size of the classrooms, Laboratories etc., shall be in accordance with the intake fixed for each programme as laid down by the U.G.C.

17. There shall be separate hostel facility for P.G. students.
18. The College shall satisfy the University that adequate financial provision is available and that the College has deposited the endowment funds.
19. The College shall also satisfy that it has adequate recurring income from its own resources for its continued and efficient functioning.

20. **Research Facilities:**

The postgraduate teaching will be meaningful if the institutions create facilities for research in the concerned disciplines. This will enable the faculty members of the concerned disciplines to keep themselves abreast of the latest developments in their own areas of specializations. If the institution creates research facilities it will enable the faculty members to initiate projects and also apply for funding from specific agencies.

The College shall, exhibit its potential to develop research facilities in the concerned disciplines in the following way.

- **Library:** The Library should have adequate number of journals (both Indian & Foreign) in the concerned disciplines. There should be internet facilities to enable the faculty and scholars to have access to world wide information.
 - Databases relating to the concerned disciplines should be procured by the Colleges offering P.G. Courses.
 - There shall be an investment of atleast **Rs. 2 Lakh** in the first year and **Rs.1,00,000/-** in every subsequent year for Library towards purchase of books and journals pertaining to each P.G. Programmes.
 - **Laboratory:** For the P.G. programme in the Science disciplines, the research laboratory shall be established exclusively for the purpose of research.
21. The Management of the College shall have its accounts audited at the end of each year by a chartered accountant and that a copy of its annual accounts shall be made available with the audit report to the University and State Government for inspection.
 22. All registers and records as required to be maintained under University Regulation/Government Orders shall be maintained and will be made available as and when required for inspection by the University/Government.

iii. Preliminary Project Report (Please see enclosure)

The college which intends to apply for postgraduate programmes shall prepare a preliminary project report showing the infrastructure and other facilities available for each programme, with sufficient proof of financial and other resources for sustaining the programme. The College shall also give an undertaking that it abides by all the conditions mentioned above if it is considered for granting affiliation to postgraduate programme. The preliminary project report must be prepared and submitted as per the enclosed Proforma.

iv. Local Inquiry Committee Report

Based on the Committee's report the University shall arrange to send a Local Inquiry Committee in accordance with the provisions of the Act, Statute and Regulations to visit the College and give its report. While giving its recommendations the LIC shall strictly follow the above guidelines and shall not recommend if the institution is incapable of fulfilling the conditions.

Notwithstanding the guidelines mentioned above, all the conditions prescribed by the Act, Statutes, Ordinance, and Regulations in respect of Affiliation shall be mandatory.

Local Inquiry Committees shall not consider the requests of the Managements/Colleges for any other courses/combination/enhancement of intake or intake for which they have not applied. Recommendations made by the Local Inquiry Committee in violation of the norms/ guidelines laid down by the University shall not be accepted.

Local Inquiry Committee should not make recommendations on the basis of presumption and assumptions. The recommendations should be based on the physical infrastructure available with the colleges.

Local Inquiry Committee should submit report within a month of its constitution as stipulated in section 59 (7) of the KSU Act, and should not be later than **30th November**.

The Vice-Chancellor may convene special meeting of the Academic Council for consideration of the Local Inquiry Committee reports.

The Local Inquiry Committee reports approved by the Academic Council shall be placed before the Syndicate.

After the receipt of the copy of the resolution of the Syndicate, the University shall arrange to send the proposal of starting of new colleges/additional courses/enhancement of intake for professional courses to the State Government as per statutes not later than **31st of March** as stipulated in the section 59(10) of the KSU Act 2000, with an intimation to the colleges also.

Compliance of the reports shall be obtained from the college by sending Local Inquiry Committee reports to each college and issue affiliation notification of renewal of affiliation and also orders for starting of new college and orders of additional course and enhancement of intake not later than **31st of May** so as to enable admission approval process and also to invite application for affiliation for the next academic year.

The following calendar of events for the affiliation process is strictly adheredwith for affiliation process.

Events	Date
Preparatory work	June
Inviting affiliation applications	August 1 st
Last date for submissions of applications	August 31 st
Scrutinizing of applications	September
Constitution of LIC	September
Meeting of Chairpersons & Convenors	October
Visit of Colleges by LIC	October/November
Last Date for submission of reports	November 30 th
Placing the reports before the Academic Council	December
Placing the reports before the Syndicate	December/January
Last date for sending proposals for the Government	Before March 31 st
Last date for issue of renewal of affiliation	May

Sd/-

REGISTRAR

Sd/-

VICE-CHANCELLOR

PROFORMA FOR THE PRELIMINARY PROJECT REPORT

I. Institution details

- i) Name of the Institution :
- ii) Year of establishment :
- iii) Status of the Management/Society (Trust)/any other: :
- iv) Permanent address :
- v) Name of the Principal :
- vi) Residential address and telephone:
No. of the Principal
- email: Website
- vii) Year of accreditation by NAAC with Grade:

II. Course/s details

- i) Courses offered with duration and fees charged for specific subjects :
- ii) No. of students registered in respect of each Course in the last three years :
- iii) % of results indicating class in respect of different courses, year wise during the last three years. :
- iv) No. of teachers, their names and qualifications (Please enclose bio-data of all the teachers). Specify Permanent, Part time and scales of pay. :

- v) Any new course started in the last :
three years

III Library details

- i) Total No. of Books in the Library and :
specific details in respect of different
subjects and books in the areas, specify
news papers, journals subscribed by the Library.

- ii) Internet facilities:

- iii) Library Space :

- iv) Name of the Librarian :

- v) Qualifications of Librarian & Experience :

- vi) Any other staff attached to Library. :
working hours of the Library.

IV. Laboratory details:

- i) Subject-wise profile of laboratories with list :
of equipments, instruments and space
available in individual laboratories. Give
details of any other teaching aids. Details
about the supporting laboratory staff along
with yearly budget and amount spent in the
last three years.

V. Facilities for extracurricular activities

Specific sports facilities including :
space available for activities and
achievements if any

VI. Any other specific achievements of the institutions

VII. Affiliation requirements for P.G. Course

- i) Details of existing PG courses and the faculty position :
- ii) Please state the courses for which the affiliation is required along with details of subjects to be offered. :
- iii) Give justification for the choice of the courses :
- iv) Give details regarding the teaching staff to be appointed for the proposed course, enclose workload particulars. :
- v) State the facilities already existing and proposed to be acquired to augment the existing resources such as land and other infrastructure :
- vi) Financial Soundness :

NOTIFICATION

Subject : Regarding to issue permanent Affiliation to St.Claret college, for the academic year 2015-16.

Reference : Government Letter No.ED.204.UBV.2015 dtd.04-08-2015.

- - -

The Bangalore University, Bangalore has granted the permanent Affiliation for the academic year 2015-2016, abide by the following terms and conditions, in respect of the following courses, run by the Bangalore St.Claret college, under the Universities Regulations, and Karnataka State Universities Act 2000, Section 62 (case-1) for a period of 5 years, w.e.f. 2015-16 to 2019-20.

Course	Subject	Quantity of Students
B.A.	Journalism, Psychology, Optional English	50(fifty)
B.Com.	As per University Regulations	180(one eighty)
B.B.A.	As per University Regulations	140(one forty)
B.C.A.	As per University Regulations	60(sixty)

Conditions:

1. The Government shall not grant to the abovesaid courses, if any of the grant codes applicable to the colleges. Such shall be considered as permanent un-aided courses.
2. Shall follow up each and every condition imposed by the local verification committee strictly.
3. Shall follow the University Rules and Regulations and ordinances.
4. Shall follow up the existing rules and regulations of the Government, from time to time.



5. It is abided to permanent Affiliation check up and verification from 2015-16.
6. This permanent Affiliation is applicable only for sanctioned courses, optional groups and languages.
7. Shall obtain the sanction from University, for the courses, optional groups, languages, which are not under permanent Affiliation.
8. Shall apply before the Bangalore university, to obtain and for verification for permanent Affiliation renewal after expiry of permanent Affiliation period
9. Shall not exceed the students quantity as fixed by the University for the said courses.
10. College/Board of adan, shall fix the University quota at 50% (whichever is applicable) as per universities regulations, and shall college only the fixed fee of the university from time to time, shall not collect excess fee as prescribed by the university.
11. The college students, teaching and non-teaching staff shall follow up the orders and regulations passed by the university from time to time. The college shall get admission of students, according to the notification of Affiliation to the prescribed courses, not less or more than the fixed quantity. If any admission will be made excess quantity Affiliation will be revoked.
12. As per the judgement passed by the Hon'ble Supreme Court dtd.13.8.1997, in Vyshakha v/s Rajasthan State, related to Government dispute, in any college or office working place by any person(teaching/non teaching/board of adan) etc., by any of the students to the women, students shall not give any harassment, tortues, sexual harrasment, if so done the same shall be considered as cognizable offence., and such student's



admission may revoke. The college shall establish complaint committee to follow up the Court orders, and to suppress such activities.

13. The Syllabus of the courses shall ~~be~~ develop in view of development of the students. Principal/Board of Admn, shall consider and treat the students, and teaching staff ~~or~~ who are in service, cordially.

14. The college shall not keep the marks card and other documents of the students, with them for more than 6 months unless without any reason, and shall return the same to the student after completion of the admission proceedings, as soon as ~~applicable~~ possible.

15. If the students submitted for issue of Transfer Certificate, the college shall issue the same without creating any troubles to the students, and in this regard, the college shall collect only the existing year teaching fee for prospective year/sem, and shall not collect additional fee under any circumstances.

16. Shall not collect any type of capitation fee.

17. Shall follow up the Roster system in admission compulsorily.

18. Shall remit the annual fees as fixed by the University from time to time.

19. The Principal shall submit the qualified teachers list to the examination Board, for valuation proceedings. Failing which Affiliation will be cancelled.



BY ORDER
sd/-
Registrar

To

The Principal

St. Clare's College
M.E.S. Road, 5th Cross
1st Main, Sheradambanagar
Bangalore-13.

Copies:

1. The Chief Secretary to Govt., Dept., of Higher Education
(University) M.S. Building, Dr. Ambedkar Veedhe, Bangalore-1.
- 2) The Director, college education, Bangalore-1.
3. The Registrar (Dvaulation) B.U. Bangalore-1
4. Dy. Registrar, Superantendent, Education Dvn., 1/4,
B.U. Bangalore.56

Kannada/English/Delegu
Version Translated by me

LAKSHMIKANTH

Kandaya Shawan Premises
Typing Pool, K.G. Road
Bangalore City

ATTESTED BY ME

B.R. SHASHIKALA, B.A., LL.B.
ADVOCATE & NOTARY
GOVT. OF INDIA
New No. 55. (Old No. 605/30), 11th Cross
Vyslikaval, Bangalore - 560 003.



No. of Copies 10

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ಅಧಿಸೂಚನೆ

ವಿಷಯ: ಬೆಂಗಳೂರಿನ ಸ್ಕೆಂಟ್ ಕ್ಲಾರೆಟ್ ಕಾಲೇಜಿಗೆ 2015-2016ನೇ ಶೈಕ್ಷಣಿಕ ಸಾಲಿನಿಂದ ಶಾಶ್ವತ ಸಂಯೋಜನೆಯನ್ನು ನೀಡುವ ಬಗ್ಗೆ.

ಉಲ್ಲೇಖ: ಸರ್ಕಾರದ ಪತ್ರದ ಸಂಖ್ಯೆ:ಇಡಿ 204 ಯುಬಿವಿ 2015 ದಿನಾಂಕ:04-08-2015.

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ಕರ್ನಾಟಕ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯಗಳ ಅಧಿನಿಯಮ 2000ದ 62ನೇ ಪ್ರಕರಣದ (1)ನೇ ಉಪ ಪ್ರಕರಣದಡಿ ಪ್ರದತ್ತವಾದ ಅಧಿಕಾರದನ್ವಯ ಹಾಗೂ ವಿಶ್ವವಿದ್ಯಾಲಯ ಪರಿನಿಯಮದನ್ವಯ ಬೆಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾಲಯವು ಬೆಂಗಳೂರಿನ ಸ್ಕೆಂಟ್ ಕ್ಲಾರೆಟ್ ಕಾಲೇಜಿನಲ್ಲಿ ನಡೆಸುತ್ತಿರುವ ಕೆಳಗೆ ನಮೂದಿಸಿರುವ ಕೋರ್ಸುಗಳಿಗೆ ಈ ಕೆಳಕಂಡ ಷರತ್ತಿಗೊಳಪಟ್ಟು, ಐದು ವರ್ಷಗಳ ಅವಧಿಯ ಶಾಶ್ವತ ಸಂಯೋಜನಾ ಮಂಜೂರಾತಿಯನ್ನು 2015-2016ನೇ ಶೈಕ್ಷಣಿಕ ಸಾಲಿನಿಂದ 2019-20ನೇ ಸಾಲಿನವರೆಗೆ ಜಾರಿಗೆ ಬರುವಂತೆ ನೀಡಿದೆ.

ಕೋರ್ಸು	ವಿಷಯ	ವಿದ್ಯಾರ್ಥಿ ಪ್ರಮಾಣ
ಬಿ.ಎ.	ಪತ್ರಿಕೋದ್ಯಮ, ಮನಃಶಾಸ್ತ್ರ, ಐಚ್ಛಿಕ ಇಂಗ್ಲೀಷ್	50 (ಐವತ್ತು)
ಬಿ.ಕಾಂ.	ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪರಿನಿಯಮಾವಳಿಯಂತೆ	180 (ಒಂದು ನೂರ ಎಂಭತ್ತು)
ಬಿ.ಬಿ.ಎ.	ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪರಿನಿಯಮಾವಳಿಯಂತೆ	140 (ನೂರ ನಲವತ್ತು)
ಬಿ.ಸಿ.ಎ.	ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪರಿನಿಯಮಾವಳಿಯಂತೆ	60 (ಅರವತ್ತು)

ಷರತ್ತುಗಳು:

1. ಕಾಲೇಜುಗಳಿಗೆ ಅನ್ವಯವಾಗುವ ಅನುದಾನ ಸಂಹಿತೆಯಲ್ಲಿ ಯಾವುದೇ ಉಪಬಂಧಗಳಿದ್ದರೂ ಮೇಲ್ಕಂಡ ಕೋರ್ಸುಗಳಿಗೆ ಸರ್ಕಾರವು ಯಾವುದೇ ಕಾಲಕ್ಕೆ ಅನುದಾನವನ್ನು ಮಂಜೂರುಮಾಡುವುದಿಲ್ಲ. ಅವು ಶಾಶ್ವತ ಅನುದಾನ ರಹಿತ ಕೋರ್ಸುಗಳೆಂದು ಪರಿಗಣಿಸತಕ್ಕದ್ದು.
2. ಸ್ಥಳೀಯ ಪರಿಶೀಲನಾ ಸಮಿತಿಯು ವಿಧಿಸಿರುವ ಪ್ರತಿಯೊಂದು ಷರತ್ತುಗಳನ್ನು ಕಟ್ಟುನಿಟ್ಟಾಗಿ ಪಾಲಿಸತಕ್ಕದ್ದು.
3. ವಿಶ್ವವಿದ್ಯಾಲಯದ ಅನುಶಾಸನ ಪರಿನಿಯಮಾವಳಿ ಮತ್ತು ಅಧ್ಯಾದೇಶಗಳನ್ನು ಕಾಲೇಜು ತಪ್ಪದೇ ಪಾಲಿಸತಕ್ಕದ್ದು.
4. ಸರ್ಕಾರವು ಕಾಲಕಾಲಕ್ಕೆ ಹೊರಡಿಸುವ/ ಜಾರಿಯಲ್ಲಿರುವ ನಿಯಮಾವಳಿ ಮತ್ತು ಆದೇಶಗಳನ್ನು ಪಾಲಿಸತಕ್ಕದ್ದು.
5. 2015-16ನೇ ಸಾಲಿನಿಂದ ನೀಡಿರುವ ಶಾಶ್ವತ ಸಂಯೋಜನೆಯು ತಪಾಸಣೆಗೆ ಹಾಗೂ ನಿಯತಕಾಲಿಕ ಪರಿಶೀಲನೆಗೆ ಒಳಪಟ್ಟಿರುತ್ತದೆ.
6. ಶಾಶ್ವತ ಸಂಯೋಜನೆಯು ಮಂಜೂರಾತಿಗೆ ಒಳಪಟ್ಟ ಕೋರ್ಸುಗಳಿಗೆ:ವಿಷಯ ಸಮೂಹಗಳಿಗೆ: ಭಾಷೆಗಳಿಗೆ ಮಾತ್ರ ಅನ್ವಯವಾಗುತ್ತದೆ.
7. ಶಾಶ್ವತ ಸಂಯೋಜನೆಗೆ ಒಳಪಡದ ಕೋರ್ಸುಗಳಿಗೆ : ವಿಷಯ ಸಮೂಹಗಳಿಗೆ: ಭಾಷೆಗಳಿಗೆ ಕಾಲೇಜು ಸಂಯೋಜನಾ ಸವೀಕರಣಕ್ಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯದಿಂದ ಮಂಜೂರಾತಿ ಪಡೆಯತಕ್ಕದ್ದು.
8. ಶಾಶ್ವತ ಸಂಯೋಜನೆಯ ಅವಧಿ ಮುಗಿದ ಮೇಲೆ, ಮತ್ತೆ ಈ ಶಾಶ್ವತ ಸಂಯೋಜನಾ ಸವೀಕರಣದ ಪರಿಶೀಲನೆಗೆ ಬೆಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾಲಯಕ್ಕೆ ಅರ್ಜಿ ಸಲ್ಲಿಸತಕ್ಕದ್ದು.
9. ವಿಶ್ವವಿದ್ಯಾಲಯದಿಂದ ಈ ಮೊದಲು ಸದರಿ ಕೋರ್ಸುಗಳಿಗೆ ನಿಗದಿಪಡಿಸಿದ ವಿದ್ಯಾರ್ಥಿ ಪ್ರಮಾಣವು ಯಾವುದೇ ಕಾಲಕ್ಕೂ ಹೆಚ್ಚುವರಿ ಆಗತಕ್ಕದ್ದಲ್ಲ.
10. ಕಾಲೇಜು/ಆಡಳಿತ ಮಂಡಳಿ ಶೇ.50ರಷ್ಟು ವಿಶ್ವವಿದ್ಯಾಲಯ ಕೋಟಾವನ್ನು (ಎಲ್ಲಿ ಅನ್ವಯವಾಗುತ್ತದೆಯೋ ಅಲ್ಲಿ) ವಿಶ್ವವಿದ್ಯಾಲಯದ ನಿಯಮಾವಳಿಯ ಪ್ರಕಾರ ನಿಗದಿಪಡಿಸತಕ್ಕದ್ದು; ಮತ್ತು ಕಾಲಕಾಲಕ್ಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯವು ನಿಗದಿಪಡಿಸುವ ಶುಲ್ಕವನ್ನು ಮಾತ್ರ ವಸೂಲುಮಾಡತಕ್ಕದ್ದು. ವಿಶ್ವವಿದ್ಯಾಲಯವು ನಿಗದಿಪಡಿಸಿದ ಶುಲ್ಕ/ಮೊತ್ತಕ್ಕಿಂತ ಬೇರೆ ಹೆಚ್ಚಿನ ಮೊತ್ತವನ್ನು ವಸೂಲು ಮಾಡತಕ್ಕದ್ದಲ್ಲ.
11. ವಿಶ್ವವಿದ್ಯಾಲಯವು, ಕಾಲೇಜಿನ ವಿದ್ಯಾರ್ಥಿಗಳು, ಭೋಧಕರು ಹಾಗೂ ಭೋಧಕೇತರ ನೌಕರರ ಬಗ್ಗೆ ಕಾಲಕಾಲಕ್ಕೆ ಹೊರಡಿಸುವ ನಿಯಮಾವಳಿ/ಪರಿನಿಯಮಾವಳಿ ಮತ್ತು ಆದೇಶಗಳನ್ನು ಕಾಲೇಜು ಪಾಲಿಸತಕ್ಕದ್ದು. ಕಾಲೇಜು, ವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಂಯೋಜನಾ ಅಧಿಸೂಚನೆಗನುಗುಣವಾಗಿ ಕೋರ್ಸುಗಳಿಗೆ ನಿಗದಿಪಡಿಸಿರುವ ವಿದ್ಯಾರ್ಥಿ ಪ್ರಮಾಣವನ್ನು ಮೀರದಂತೆ ಹಾಗೂ ವಿಶ್ವವಿದ್ಯಾಲಯವು ಕೋರ್ಸುಗಳಿಗೆ ನಿಗದಿಪಡಿಸಿರುವ ಅರ್ಹತಾ ನಿಯಮಾವಳಿಗಳನ್ನು ಉಲ್ಲಂಘಿಸದಂತೆ ಕೋರ್ಸುಗಳಿಗೆ ವಿದ್ಯಾರ್ಥಿಗಳ ಪ್ರವೇಶವನ್ನು ಮಾಡಿಸಿಕೊಳ್ಳತಕ್ಕದ್ದು. ಕೋರ್ಸುಗಳಿಗೆ ನಿಗದಿಪಡಿಸಿರುವ ವಿದ್ಯಾರ್ಥಿ ಪ್ರಮಾಣವನ್ನು ಮೀರಿ ವಿದ್ಯಾರ್ಥಿಗಳ ಪ್ರವೇಶವನ್ನು ಮಾಡಿಸಿಕೊಂಡಲ್ಲಿ



12. ವೈಶಾಕ V/S ರಾಜ್ಯಾಸನದ ರಾಜ್ಯ ಸರ್ಕಾರದ ಮೊಕದ್ದಮೆಗೆ ಸಂಬಂಧಿಸಿದಂತೆ, ದಿನಾಂಕ:13-8-1997ರ ಸರ್ವೋಚ್ಚ ನ್ಯಾಯಾಲಯದ ತೀರ್ಪಿನಂತೆ, ಕಾಲೇಜು ಅಥವಾ ಕಛೇರಿ, ಕೆಲಸ ನಿರ್ವಹಿಸುವ ಸ್ಥಳಗಳಲ್ಲಿ, ಯಾವುದೇ ವ್ಯಕ್ತಿ/ವಿದ್ಯಾರ್ಥಿ, ಗಲಭೆಯನ್ನು ಉಂಟುಮಾಡುವುದಾಗಲೀ ಅಥವಾ ಯಾವುದೇ ವ್ಯಕ್ತಿಯಿಂದ(ಬೋಧಕ/ ಬೋಧಕೇತರ/ ಆಡಳಿತಮಂಡಳಿ) ಅಥವಾ ವಿದ್ಯಾರ್ಥಿಯಿಂದ ಮಹಿಳೆಯರಿಗೆ/ವಿದ್ಯಾರ್ಥಿನಿಯರಿಗೆ ಯಾವುದೇ ರೀತಿಯ ಕಿರುಕಳ, ಲೈಂಗಿಕ ಕಿರುಕಳ ನೀಡುವುದು ಶಿಕ್ಷಾರ್ಹ ಅಪರಾಧವಾಗಿದೆ. ಯಾವುದೇ ವ್ಯಕ್ತಿ/ವಿದ್ಯಾರ್ಥಿ ಈ ರೀತಿಯಾದ ಚಟುವಟಿಕೆಗಳಲ್ಲಿ ಭಾಗಿಯಾಗಿದ್ದಲ್ಲಿ ಅಂತಹವರನ್ನು ಕೆಲಸದಿಂದ/ ವಿದ್ಯಾರ್ಥಿವೇತಿಯಿಂದ ವಿಮುಕ್ತಗೊಳಿಸಬಹುದಾಗಿದೆ. ಕಾಲೇಜು ಈ ರೀತಿಯ ಅಪರಾಧಗಳನ್ನು/ಚಟುವಟಿಕೆಗಳನ್ನು ಮಟ್ಟಹಾಕಲು ಸರ್ವೋಚ್ಚ ನ್ಯಾಯಾಲಯದ ಆದೇಶದಂತೆ ದೂರು ಸಮಿತಿಯನ್ನು ಸ್ಥಾಪನೆ ಮಾಡತಕ್ಕದ್ದು, ಇಂತಹ ಚಟುವಟಿಕೆಗಳನ್ನು ನಿಯಂತ್ರಿಸಲು ಕ್ರಮ ಜರುಗಿಸತಕ್ಕದ್ದು.
13. ಕಾಲೇಜು, ಕೋರ್ಸುಗಳ ಶಿಕ್ಷಣ ಕ್ರಮವನ್ನು, ವಿದ್ಯಾರ್ಥಿಗಳ ಶೈಕ್ಷಣಿಕವಾಗಿ ಅಭಿವೃದ್ಧಿಗೊಳಿಸುವ ಮಟ್ಟಕ್ಕೆ ಉತ್ತಮಪಡಿಸತಕ್ಕದ್ದು. ವಿದ್ಯಾರ್ಥಿಗಳನ್ನು, ಸೇವೆಯಲ್ಲಿರುವ ಭೋಧಕರುಗಳನ್ನು ಪ್ರಾಂಶುಪಾಲರು/ಆಡಳಿತ ಮಂಡಳಿಯವರು ಸಹಾನುಭೂತಿಯಿಂದ ನೋಡಿಕೊಳ್ಳತಕ್ಕದ್ದು.
14. ಕಾಲೇಜು ವಿನಾಕಾರಣ ವಿದ್ಯಾರ್ಥಿಗಳ ಅಂಕಪಟ್ಟಿ ಹಾಗೂ ಇತರೇ ದಾಖಲೆಗಳನ್ನು ಆರು ತಿಂಗಳ ಅವಧಿ ಮೀರದಂತೆ ತಮ್ಮಲ್ಲಿಯೇ ಇಟ್ಟುಕೊಳ್ಳತಕ್ಕದ್ದಲ್ಲ, ಪ್ರವೇಶ ಅನುಮೋದನೆಗಾಗಿ ಸಲ್ಲಿಸಿರುವ ಅಂಕಪಟ್ಟಿ ಹಾಗೂ ಇತರೇ ದಾಖಲೆಗಳನ್ನು, ಪ್ರವೇಶ ಅನುಮೋದನೆಯಾದ ನಂತರ ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ತ್ವರಿತವಾಗಿ ಅವರಿಗೆ ವಿತರಣೆಯನ್ನು ಮಾಡಿ ವಿಶ್ವವಿದ್ಯಾಲಯಕ್ಕೆ ತಿಳಿಸತಕ್ಕದ್ದು.
15. ವಿದ್ಯಾರ್ಥಿಗಳು, ವರ್ಗಾವಣೆ ಪತ್ರವನ್ನು ನೀಡುವ ಬಗ್ಗೆ ಮನವಿ ಸಲ್ಲಿಸಿದಲ್ಲಿ, ಕಾಲೇಜು ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಯಾವುದೇ ತೊಂದರೆ ನೀಡದೆ, ವರ್ಗಾವಣೆ ಪತ್ರವನ್ನು ನೀಡತಕ್ಕದ್ದು. ಈ ಬಗ್ಗೆ ಆ ವರ್ಷದ/ಸೆಮಿಸ್ಟರ್‌ನ ಪೂರ್ಣವಾಗದ ಅವಧಿಯ ಭೋಧನಾ ಶುಲ್ಕವನ್ನು ಹೊರತುಪಡಿಸಿ, ಯಾವುದೇ ಹೆಚ್ಚುವರಿ ಶುಲ್ಕವನ್ನು ವಸೂಲಿ ಮಾಡಲು ನಿಯಮಾವಳಿ ಪ್ರಕಾರ ಅನುಮತಿ ಇರುವುದಿಲ್ಲ.
16. ಯಾವುದೇ ರೀತಿಯಾದ ಕ್ಯಾಪಿಟೇಷನ್ ಶುಲ್ಕವನ್ನು ಕಾಲೇಜು ವಸೂಲಿ ಮಾಡತಕ್ಕದ್ದಲ್ಲ.
17. ಪ್ರವೇಶಾತಿಯಲ್ಲಿ ರೋಸ್ಟರ್ ಪದ್ಧತಿಯನ್ನು ಕಟ್ಟುನಿಟ್ಟಾಗಿ ಪಾಲಿಸತಕ್ಕದ್ದು.
18. ಕಾಲ ಕಾಲಕ್ಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯವು ನಿಗದಿಪಡಿಸಿದ ವಾರ್ಷಿಕ ಶುಲ್ಕಗಳನ್ನು ತಪ್ಪದೇ ಪಾವತಿಸತಕ್ಕದ್ದು.
19. ಪ್ರಾಂಶುಪಾಲರು, ಮೌಲ್ಯಮಾಪನ ಕಾರ್ಯಕ್ಕಾಗಿ ಅರ್ಹ ಶಿಕ್ಷಕರ ಪಟ್ಟಿಯನ್ನು ಸಂಬಂಧಿಸಿದ ಪರೀಕ್ಷಾ ಮಂಡಳಿಗಳ ಅಧ್ಯಕ್ಷರುಗಳಿಗೆ ತಪ್ಪದೇ ಸಲ್ಲಿಸತಕ್ಕದ್ದು. ತಪ್ಪಿದ್ದಲ್ಲಿ ಕಾಲೇಜಿನ ಸಂಯೋಜನೆಯನ್ನು ರದ್ದುಪಡಿಸಲಾಗುವುದು.

ಆಜ್ಞೆ ಮೇರೆಗೆ

ಕುಲಸಚಿವರು

ಗೆ,

ಪ್ರಾಂಶುಪಾಲರು,
ಸೈಂಟ್ ಕ್ವೇಂಟ್ ಕಾಲೇಜು,
ಎಂ.ಇ.ಎಸ್. ರಸ್ತೆ, 5ನೇ ಕ್ರಾಸ್, 1ನೇ ಮುಖ್ಯರಸ್ತೆ,
ಶಾರದಾಂಬನಗರ, ಬೆಂಗಳೂರು-560 013.

ಪ್ರತಿಗಳು:

- 1) ಸರ್ಕಾರದ ಪ್ರಧಾನ ಕಾರ್ಯದರ್ಶಿಯವರು, ಉನ್ನತ ಶಿಕ್ಷಣ ಇಲಾಖೆ (ವಿಶ್ವ ವಿದ್ಯಾಲಯ), ಬಹುಮಹಡಿಗಳ ಕಟ್ಟಡ, ದಾ||ಅಂಬೇಡ್ಕರ್ ವೀಧಿ, ಬೆಂಗಳೂರು-1, 2) ನಿರ್ದೇಶಕರು, ಕಾಲೇಜು ಶಿಕ್ಷಣ, ಬೆಂಗಳೂರು-1.
- 3) ಕುಲಸಚಿವರು (ಮೌಲ್ಯಮಾಪನ), ಬೆಂ. ವಿ. ಬೆಂಗಳೂರು-1
- 4) ಕಾರ್ಯಕುಲಸಚಿವರು : ಅಧೀಕ್ಷಕರು ಶೈಕ್ಷಣಿಕ ವಿಭಾಗ-1/4, ಬೆಂ. ವಿ. ಬೆಂಗಳೂರು-56.

**Statutes Regarding
Permanent Affiliation of
Colleges or Institutions**

BANGALORE UNIVERSITY

No. SYN/ST/STT/2/1988-89

Jyana Bharathi
Bangalore-560056.
Dated 6-3-1991

NOTIFICATION

Sub: Statutes pertaining to granting of *Permanent Affiliation* to the colleges affiliated to Bangalore University.

Ref: Letter No. ED 200 UAC 83 dated 28-1-91, of the State Government conveying the approval of the Chancellor to the Statutes pertaining to granting of *Permanent Affiliation* to the colleges affiliated to Bangalore University.

In exercise of the powers conferred on it under Section 36 of the Karnataka State Universities (Amendment) Act 1986, the Senate of Bangalore University has been pleased to make the Statutes pertaining to granting of *Permanent Affiliation* to the colleges affiliated to Bangalore University, as hereto annexed.

The Statutes received the assent of the Chancellor on 7-3-1991.

BY ORDER
Sd/-
REGISTRAR



BANGALORE UNIVERSITY

BANGALORE UNIVERSITY

STATUTES REGARDING PERMANENT AFFILIATION OF COLLEGES OR INSTITUTIONS

(framed under Section 33(b) proviso of the Karnataka State Universities (Amendments Covered upto May 1986) Act, 1976)

1. Title and Commencement

- (a) This Statute shall be called Statute dealing with Permanent Affiliation of Colleges or Institutions.
- (b) This Statute shall come into force from 7th January 1991, the date on which the assent of the Chancellor is conveyed.

2. The Management of the College or the Institute which shall be a body registered under Society's Registration Act or in the case of Government College, the Officer authorised in this behalf by the Government shall apply to the Registrar, with, fee as prescribed by the University, seeking permanent affiliation and such application shall reach the Registrar not later than the date notified by the University during the preceding academic year.

3. Every such application shall contain the following particulars :

- (a) Constitution and personnel of the Governing Body;
- (b) Courses and subjects in respect of which affiliation is sought ;
- (c) Previous applications, if any, for permanent affiliation in the course/subject to this University, and their disposal ;

- (d) Accommodation, equipment, furniture, the strength of the College or Institute, the number of students classwise and combination for which provision has been made (the information relating to accommodation must be accompanied by the blue prints) ;
- (e) The detailed statement of assets and liabilities of the college duly certified by a Chartered Accountant;
- (f) Hostel accommodation for students ;
- (g) The total area of land under possession and the extent of playgrounds with assured possession at least for 30 years ;
- (h) Sanitary arrangements, Canteen and other amenities to students ;
- (i) A statement of income and expenditure incurred in the last 5 years towards library, equipment and furniture excluding salary.

The provisions contained in clause (e) will not apply to applications made by a Government College.

4. The College shall have the following physical facilities :

- (a) Permanent buildings with sufficient accommodation which can meet the academic requirements. The College buildings shall have the following facilities in addition to class rooms :
 - (i) A teachers' common room and (with sanitary facilities) ;
 - (ii) The Departmental staff room in professional Colleges and Faculty-wise staff rooms in other Colleges (with sanitary facilities) ;
 - (iii) A common room for students (with sanitary facilities) ;

- (iv) A separate common mess for women students (where it is a co-educational institution) (with sanitary facilities)
 - (v) A library hall with book shelves and reading hall to accommodate at least 30% of the students in professional colleges and 15% of the students in other colleges (with sanitary facilities)
 - (vi) Office room for the Principal (with sanitary facilities)
 - (vii) Office room for Administrative staff and records (with sanitary facilities)
- (b) An auditorium large enough to accommodate at least 50% and not less than 500, of the students at a time.
- (c) Its own play field with a running track of 200 metres and facilities for games and sports and a sports material room provided that this may be relaxed in the case of evening colleges.
5. The college shall fulfill the following Academic requirements:
- (a) The number of the staff should be as per University requirements as fixed from time to time and atleast 75% required staff appointed should be permanent. The Physical Instructor and Librarian, shall always be permanent appointees.
 - (b) Qualifications of the teaching staff shall be in accordance with the Statutes in force from time to time;
 - (c) All the teaching and Non-teaching members of the staff who are appointed against the permanent post and have put in more than two years of service

should have been confirmed and are admitted to the Contributory Provident Fund or Trifle Benefit Fund.

- (d) Education, Science, Engineering and Medical Colleges, shall have the educational aids and equipments of Laboratories sufficient to conduct experiments as per syllabus of the University and University Grants Commission guidelines;
 - (e) The results of the examination conducted by the University in so far as the Colleges are concerned should be comparable, to the results of the University;
 - (f) The Professional Colleges shall have obtained recognition from the respective All India Professional Bodies wherever necessary;
 - (g) The college library shall have some important minimum number of books in each subject as may be prescribed by the faculties, Board of Studies, etc., including the reference Books, Text Books and some standard journals for the students;
 - (h) The college with science wing should provide workshop, green house and museum facilities with adequate staff wherever necessary;
 - (i) The college shall have a Parent Teachers Association including provision for a Gymnasium.
6. The College shall fulfill the following Administrative Standards:
- (a) There shall be Governing Council properly constituted in respect of private affiliated colleges consisting of not more than fifteen members with at least three representatives of teachers including the Principal and two representatives of the University nominated by the Syndicate.

The Government College may have an Advisory Committee on the above lines as per Government policy.

(b) All records or registers (including the Audited Accounts) as are required to be maintained under University regulation/government orders shall be up-to-date. They shall be made available at any time when required for inspection.

(c) In the Selection Committee for appointment of Teaching Staff, in a private affiliated college there should be representation for SC/ST & Women and University of concerned discipline. Manning Committee may co-opt SC/ST and Women members of other affiliated colleges in case they are not available in their college.

In the case of Government affiliated colleges recruitment shall be made as per the recruitment rules of the Government.

7. The college shall satisfy the following financial requirements:

(a) The members of the teaching and non-teaching staff shall be regularly and full paid as per prescribed scales.

(b) The management shall arrange to have its accounts audited by the end of each financial year by a Chartered Accountant. The annual account and the audited report shall be made available to the University and to the Government for inspection. The Annual General Body meeting and Governing Council shall be convened regularly at least twice a year.

8. The College shall satisfy the following General Conditions

(a) The Academic and Welfare activities of the SC,ST and other Backward Class students are properly looked into with special attention paid by the Colleges to their problems.

(b) Facilities to the members of the teaching and non-teaching staff for improvement of their academic qualifications are adequately provided for.

(c) Co-curricular, extra-curricular and social activities are properly conducted by the college.

9. The college rules fixing fees to be paid by the students shall be in conformity with the rules made by the Government/University.

10. Every college shall follow the admission policy as per the Government orders/University orders issued from time to time with regard to reservations to be made while admitting students for various courses in the college.

11. Every college shall arrange to have the students examined every year by a competent Medical Officer and where the Medical Officer recommends that a student needs any particular treatment the same shall be communicated to the parent/guardian.

12. The following Registers and Records in the form that may be in prescribed form shall be maintained by each affiliated college.

(a) A Register of admission and withdrawals.

(b) A Register of Attendance.

(c) A Register of fees paid showing date of payment.

(d) A Counterfoil Fee Receipt Book.

(e) Account Books showing the financial transactions of the college as separate from those of the Management. The Accounts shall show transactions in full.

- (f) A Register of Scholarships and concession of all kinds, whether of tuition, boarding or lodging;
 - g) A Register or other record of addresses of students;
 - h) A Register of Marks obtained by each student at the college Terminal Examinations;
 - i) A counterfool book of Transfer Certificate;
 - (j) A Service Register as prescribed from time to time for each member of the staff;
 - (k) A Register of members of the staff, showing qualifications, previous experience, salaries, number of hours of work and classes and the subjects taught;
 - (l) Register library accessory Register;
 - (m) The records/registers of the colleges referred to above shall be scrutinised by a committee constituted/ appointed by the University for this purpose, if necessary;
 - (n) Scale register.
13. No college shall be eligible for permanent affiliation unless it has enjoyed affiliation for a continuous period of five years and has fulfilled all the conditions of affiliation and attained the academic and administrative standards prescribed by the University from time to time. (The amendment has received assent of the Chancellor on 16-7-91)
14. On receipt of the applications referred to in rule 2 the Syndicate shall
- (a) Direct a Local Enquiry to be made by competent persons authorised by the Syndicate in this behalf in respect of the matters referred to under the statement and such other matters as may be deemed

* Inserted by University Notification No. SYN-SHSTT. 2.114 39 dt. 30-7-91

necessary and relevant, including particularly in the case of composite colleges whether the teaching facilities available are adequate for both the P.U.C. and Degree Courses.

(b) Make such further enquiry as may appear to it to be necessary.

15. It shall be open to a college, after obtaining the prior approval of the Syndicate, to suspend instruction from the beginning of an academic year in any subject or subjects or courses of study in which the college or Institute is permanently affiliated.

The classes in the subject or subjects suspended shall not be restarted without obtaining the prior sanction of the Syndicate, and if the work is not resumed at the end of a period of three years, the affiliation previously granted shall be regarded as having lapsed. Provided that where in any year a college being prepared to make the usual arrangements to give instruction in subjects in which it has been affiliated, does not for want of students offer instruction in one or more of those subjects and it reports to the Syndicate within a fortnight after the last date prescribed for the admission by the University, it shall not be deemed that the college or Institute has suspended instruction in the subject or subjects concerned.

16. The University shall arrange to inspect every college to which permanent affiliation is given once in every five years or earlier if necessary.

17. Every permanently affiliated college shall conform to and be bound by the Rules and Regulations of the University in force from time to time.

18. That after permanent affiliation all changes affecting the terms and conditions of affiliations will forthwith be reported to the Syndicate for approval.

15. No college before or after securing permanent affiliation, shall claim exemption to these statutes, other rules and regulations of the University, and subject to the constitutional safeguards pertaining to concerned institution.
20. Notwithstanding the grant of permanent affiliation under these Rules, the same shall be revoked by the Syndicate if in its opinion, an institution is, found guilty of violating these rules, or the other statutes, rules and regulations and ordinances, or has permitted a breach of the above rules by the staff and/or by students of the Institutions, after issuing a show-cause notice, and as per provisions contained in Chapter IX of the Karnataka State Universities Act and related Statutes.

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