IQAC Initiatives and Practices

2016-17

1. Session on campus adaptability:

Initiative

Orientation for new faculties joining during this academic year has to be conducted to make them aware of the Vision, Mission, Core Values of the College and to know more about the clubs and associations, roles and responsibilities, classroom management, mentoring, etc. in order to enable them to know about the culture of the institution and work confidently.

Outcome

On June 27 and 28th 2016, Orientation program for newly joined faculty and staff members were conducted covering the following topics:

- Vision, Mission, and Core values
- Introduction about various Clubs and Associations
- Grooming and Responsibilities of coordinators
- Classroom Management
- Mentoring
- Practices during examinations ▪ Office procedures

2. Life Skill Development Programme (LSDP)

Initiative

LSPD classes need to be conducted for first and second-year students to help students to make informed decisions, communicate effectively and develop coping and self-management skills that help them to lead a healthy and productive life. These social and emotional skills will help our students to mold themselves from childhood to adulthood.

Outcome

Two days LSDP classes were conducted in odd and even semesters each of the academic year to bridge the gap between Pre-University and Undergraduate learning covering topics like personal grooming, social etiquettes, intercultural sensitivity, goal setting, media influence, need to forgive, handling jealousy, maintaining good relationships.

Semester	Dates
1	Jul 2-4, 2016
11	March 1 7, 2017
111	August 26-27, 2016

3. Parent Teachers Meet

Initiative

No institution can run successfully without the cooperation and support of parents. It is the responsibility of the institution to timely appraise them regarding their ward's performance. With lieu to this it is proposed to conduct Parent Teachers Meet twice in an academic session.

Outcome

The first meet was held on September 24th, 2016 for the odd semester and for the even semester it was held on March 11th, 2017. As part of the meet, an input session was handled by the Student Counsellor followed by interaction of the parents with the class mentors to discuss the progress of the wards.

4. Claret Alumni Meet

Initiative

Creating an engaged supportive alumni network is crucial for an Institution's success. IQAC proposed to provide a platform for Alumni to give back to the institution.

Outcome

Claret Alumni meet in the year 2016 were held on 21st July, 20th august and 3rd September. The Alumni Meets in 2017 were held on 4th January and 15th March. Home Coming 2017, was held on April 8th, 2017. This meet helped in building good rapport with the alumni.

4. Core Council Election

Initiative

Leaders steer the right path for themselves and their followers. It is proposed to form a Core Council Committee consisting of College Captains so that they can PODCC various activities for the growth of the students and institution

Outcome

On 12th July, 2016, Investiture ceremony for the newly elected and nominated council members was organized. On that day the college leaders officially took charge of their responsibilities.

5. PSDP

Initiative

Personality development helps the students to develop an impressive personality and makes them stand apart from the rest. Personality development program plays an important role in improving one's communication skills. Students ought to master the art of expressing their thoughts and feelings in the most effective way.

Outcome

Talent Ease conducted regular training for second- and third-year students on public speaking, self-confidence, and communication skills to prepare students to face interviews confidently

6. Faculty Development Programme (FDP)

Initiative:

The teaching role of faculty members reflects their centrality in addressing the educational mission among the students. As faculty members teach, they disseminate and impart basic or applied knowledge to students and assist them with the learning process. In order to enhance the skills and practical knowledge it was suggested to conduct two days FDP for the academic year.

Outcome:

A. On June 27th and 28th 2016- two days FDP was conducted at Christ University on
B. "Acquainting Teachers with the new methods and techniques of teaching"
C. On March 24th and 25th 2017- two days FDP was on "Strategic Planning for Academic Excellence"

7. Student Conferences

Initiative

It was proposed by IQAC to conduct Student Conferences for all the departments to enable students to acquire understanding and application skills by meeting like-minded students from other colleges.

Outcome

A. Department of Humanities — State Level English Conference on March 15th, 2017 about "Literature in a Globalised World: Routes and Roots"
B. Department of Computer Science — INIT, International conference on "Trends and Innovations Implying Future Technology" on February 1 8th, 2017

8. Workshops for Teachers and Students

Initiative:

IQAC proposed all the departments to conduct Workshop for the students as it is a great way to learn about subjects and methods in order to better themselves. By organizing such workshops, students can achieve success in their academic environment by putting these skills into practice.

Outcome:

- Department of Commerce on April 4th, 2017 conducted a one-day ED Workshop on "How to establish a start-up".
- Department of Commerce (TT), on September 20th, 2017 conducted a one-day Workshop on "Air fares Ticketing and GDS".
- Department of Computer Sciences on February 20th and 21st, 2017, conducted a two day "Skill Development Workshop" on "Big Data Hadoop".
- Department of Computer Sciences on March 4th, 2017 conducted a workshop on
- "Network Security and Awareness of Digital India and IT jobs in IT, [MS industry"
- Department of Languages on February 25th, 2017 conducted a state level seminar on "Dalit Literature" in Kannada.
- Department of Languages on February 25th, 2017 conducted a state level seminar on "The Contribution of Women Novelists in Hindi Literature".

9. Library Orientation Program

Initiative

Library provides healthy environment for learning in a student's life as it promotes the progress of knowledge and love for reading. IQAC suggested to organize Library Orientation for the first-year students to get an understanding of how to make effective use of available resources.

Outcome

Library orientation program for first years was conducted on July 29, 2016 to familiarize with the library software, library etiquettes, book borrowing procedures and other facilities offered.

10. Add on Programmes

Initiative

It makes the students feel important because we show them that we are interested in not only their overall development but also in their future. IQAC has proposed departments to introduce new add on program to equip the students with the need of the hour and for the better placements.

Outcome

- Department of Computer Science started "PHP & MySQL" courses in association with Aptech Computer Education.
- Department of Computer Science started "Selenium Testing Tool and QTP" course in association with Systems Domain.
- Department of Computer Science started "Persistent Database Deep Drive — MongoDB" course in association with Glisten Project Solutions Pvt Ltd.
- Department of Commerce started a course on Advanced Excel for final year students

11. Conferences

Initiative

Networking with industry experts, business partners and peers through conferences and seminars provide perfect platform to meet people face to face in the respective fields and exchange their expertise and come up with fresh ideas. Therefore, IQAC proposed to conduct a one-day National Conference.

Outcome

A one-day National Conference on "Start-up India: Trends, Opportunities and Challenges" was held on October 26th, 2016.

12. Faculty Picnic

Initiative

To have qualitative, productive and effective work outcome, it is suggested to plan a faculty outing for recreation and relaxation so that it boosts the morale of the staff, rejuvenate them for the upcoming semester and to inculcate the positive work approach towards the institution.

Outcome

The faculty and staff enjoyed a one-day trip to wonder la, on 3rd November 2016.

13. Vocational courses

Initiative:

Vocational education helps the youth to acquire practical experience and learn modem methods of diverse vocations. Students are now aware of their skills and choose their careers wisely. Hence the IQAC proposed the introduction of new vocational courses to prepare students to take up highly rewarding jobs and help them become independent at young age.

Outcome:

The following vocational courses were provided to the students in the academic year

2016-17:

- Tally
- Power point Presentation Skills
- Income Tax Return Filing
- Hardware Networking components & Cell phone
- Service o Personal Hygiene & Beauty Therapy
- Tourism Business
- Travel Agency Tour Operator organisations
- Tourism Development Planning & Policies
- Tourism Marketing
- Tourism Product

14. Thanksgiving Day

Initiative

Thanks giving day has to be observed for offering thanks to God for guiding us to successfully complete the academic year and for giving us the strength to go forth. It has to be a day for valedictory of all clubs and associations.

Outcome

On 8th April 2017, Thanks Giving day was observed by offering intercessory prayers and scripture reading from different religions. On this day, the meritorious students were awarded with Proficiency awards, Faculty sponsored awards and Best Class award, Library award for more usage of library resources to the student were given for the academic year

Principal

ST. CLARET COLLEGE

P.O. Box 1355, MES Ring Road,

Jalahalli, Bangalore - 560 013, India