



St. Claret College

Affiliated to Bangalore University | A Claretian Missionary Institution

NURTURING VALUES AND EXCELLENCE

IQAC Initiatives and Practices

2018-19

1. Quality academic Audits

Initiative

Evaluation plays an important role in smooth running of an organisation. It helps the employees to evaluate their work objectively and work on the shortcomings, if any. Hence, IQAC advised the departments and clubs to take up internal audits twice in an academic year.

Outcome

As a part of improving the academic and performance of the institution, IQAC conducted internal quality academic audit of all departments, clubs and associations at the end of both the semesters of the academic year to evaluate the performances.

2. PSDP

Initiative

Personality development helps the students to develop an impressive personality and makes them stand apart from the rest. Personality development plays an important role in improving one's communication skills. Students are ought to master the art of expressing their thoughts and feelings in the most desired way.

Outcome

Talent Ease conducted regular training for second- and third-year students on public speaking, self-confidence, and communication skills to prepare students to face interviews confidently

3. Sessions for faculty enhancement

Initiative

The teaching role of faculty members reflects their centrality in addressing the educational mission among the students. As faculty members teach, they disseminate and impart basic or applied knowledge to students and assist them with the learning process. In order to enhance the skills and practical knowledge it was suggested to conduct two days FDP for the academic year.

Outcome

1. **Revised NAAC Accreditation Framework:** The IQAC of St. Claret College organized a two-day FDP on Revised NAAC Accreditation Frame Work on November 16 and 17, 2018.



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2. **Intellectual Property Rights (IPR), Copyright, Trademark and Patent:** The IQAC of St. Claret College organized a FDP on 'Intellectual Property Rights (IPR), Copyright, Trademark and Patent' on January 7, 2019.
3. **Guidelines for Preparation of Major and Minor Research Projects:** The IQAC of St. Claret College organized an FDP on 'Guidelines for Preparation of Major and Minor Research Projects' on December 12, 2018.
4. **Google Classroom and Digital Tools:** The IQAC of St. Claret College, in collaboration with Christ Deemed to be University and 30M Training, organized an FDP on 'Google Classroom and Digital Tools' on 9th February 2019 for all the teaching staff of the college
5. **Emotional Intelligence:** The IQAC of St. Claret College, in collaboration with ICT academy, organized a two-day Faculty Development Programme on 'Emotional Intelligence' on the 3rd and 4th of April 2019.
7. **Spirituality and Organizational Commitment:** The IQAC of St. Claret College organized an FDP on 'Spirituality and Organizational Commitment' on 23rd May 2019.
8. FDP on **Intellectual Property Rights** on 12th June 2019.
9. FDP on "**Annual Academic Year Planning**" on 11th June 2019.
10. FDP on "**Use of ICT, skills gap of faculty and students, goals of the college 2020-2025 and improving students' participation in class**", on 24th and 25th March 2019.
11. FDP on "**Teachers' Role in Inculcating the Spirit of Entrepreneurship Among Students**" on 20th December 2018.

4. Forum for students' presentation skill development Initiative

It was proposed by IQAC to conduct sessions for students wherein they can work on their presentation skills for all the departments to enable students to acquire understanding and application skills by meeting likeminded students from other colleges.

Outcome

- Department of Management conducted "*Dakshya*" - An Intra-Collegiate Student Level Paper Presentation event on the topic "Trends in Management" on 31st August 2018.
- The Department of Management conducted the Second Edition of *Saksham* – a student level Paper Presentation event on the topic "Innovation and Development in Business Management" on 25th April, 2019.



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- The Department of Humanities (English) organised a one-day National Level English Conference on September 28, 2018. The theme of the conference was 'Myths, Legends and Folklore- Intertextuality in Literature'.
- The Department of Humanities conducted a National Conference titled 'A Multidisciplinary Approach to Culture and Gender Roles' on April 11, 2019
- The PG Department of Commerce conducted its first National Level Student Conference on the theme '**Rethinking Commerce and Management in the Digital Era**' on 5th April 2019.
- Department of Sciences, St. Clare College organized *INIT 2K19* – National Level Students' Conference and Paper Presentation Competition on "Trends & Innovations Implying Future Technology" in association with IEEE student branch on Saturday, March 23, 2019.
- Department of commerce conducted intra collegiate student paper presentation SPARK on 21st May 2019
- Department of languages conducted intra collegiate student paper presentation on "kannadadalli computer" on 6th March 2019

5. Symposiums for Students

Initiative

IQAC proposed all the departments to conduct various symposiums or workshops for the students as it is a great way to learn about subjects and methods in order to better themselves. By organising such workshops, students can achieve success in their academic environment by putting these skills into practice.

Outcome

All the departments took keen interest in organising various workshops to enhance the learning skills and updating the knowledge of Faculties and students.

- The Department of Humanities conducted a one-day workshop on 'Research and Academic Writing Skills' on July 26, 2018.
- Department of computer science conducted Skill Development Workshops on: July 28 – 29, 2018.
- August 10 – 11, 2018. February 16, 2019.
- The PG Department of Commerce organized a workshop on 'Soft-Skills Development' for M. Com students on 6th October 2018



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- The PG Department of Commerce conducted 9 days Research Methodology Workshop on 'SPSS-& AMOS' as an add-on programme to the M. Com students during the month of April/May 2019 on the following dates:

18.03.2019 to 21.03.2019

29.04.2019 to 4.5.2019

- The Department of Languages organized a National Level Seminar on 21st May 2019 in St. Claret College for both Kannada and Hindi languages.

6. Industry oriented programs

Initiative

It makes the students feel important because we show them that we are interested in not only their overall development but also in their future. IQAC has proposed departments to introduce new programmes to equip the students with the need of the hour and for the better placements.

Outcome

For all UG Programs

BA	Diploma in advanced excel Theatre Certificate Course
BCA	Technical Training for Basic Desktop Engineer The Automation Testing tools Selenium and QTP
B.Com / B.Com TT	Stock and Commodity Market
All UG program	Aviation
BBA	Soft Skills
All UG program	SAP FI
M Com	SPSS and AMOS



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7. National level networking

Initiative

Networking with industry experts, business partners and peers through conferences and seminars provide perfect platform to meet people face to face in the respective fields and exchange their expertise and come up with fresh ideas. IQAC proposed to conduct One day National Conference.

Outcome

St. Claret College organized a one-day national conference 'Thinking Local - Going Global: Entrepreneurship and Digitalization' on November 13th 2018.

8. Preparation of Course Plan

Initiative

A Course plan is a step-by-step guide that provides a structure for an effective learning. Before planning a lesson, it is essential to classify the learning outcomes for the class. Hence IQAC proposed for a session to be conducted for the faculty members to be familiarised with the process of preparation of a course plan.

Outcome:

On 11th June, 2019, a session on annual academic planning was conducted. The resource person for the day was ex-Principal Father Thennadiyil. All the departments prepared a course plan for the year and presented in front of everybody.

9. Introduction of Post Graduate (PG) Programme MSW and Diploma in Bharatanatyam:

Initiative:

IQAC of the college felt it was prime need of the hour to give students more PG courses to choose from, keeping in mind there aren't many colleges around locality offering PG courses.

Outcome:

- St. Claret College inaugurated its PG Programmes - Master of Social Work (MSW) and Master of Commerce (M. Com) - on 1st September 2018.
- St. Claret College inaugurated the course of Diploma in Bharatanatyam on November 2, 2018.



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10. Increase in Number of Collaborations, Linkages and MOU's

Initiative:

IQAC felt the need of increasing the number of collaborations, linkages and MoUs for the better development of the institution and therefore the students.

Outcome:

A total of 12 MoUs were signed in the academic year 2018-19:-

- Linkage with Mizo Central University
- Linkage with Indian Social Institute (ISI), Bangalore
- Memorandum of Understanding between St. Claret College and S-VYASA (Deemed to be University), Bangalore.
- Memorandum of Understanding between St. Claret College and AWAKE, Rajajinagar, Bangalore
- Memorandum of Understanding between St. Claret College and KASSIA, Vijayanagar, Bangalore
- Memorandum of Understanding between St. Claret College and Peenya Industries Association, Peenya Industrial Estate, Bangalore
- Memorandum of Understanding between St. Claret College and Udhyam Learning Foundation, Indira Nagar, Bangalore
- Memorandum of Understanding between St. Claret College and Connaissance Software and Services Pvt Ltd, Sanjay Nagar, Bangalore
- Memorandum of Understanding between St. Claret College and Aptech, Computer Education, Bangalore
- Memorandum of Understanding between St. Claret College and Stocktale, Malleshwaram, Bangalore
- Memorandum of Understanding between St. Claret College and Inet, Malleshwaram, Bangalore
- Memorandum of Understanding between St. Claret College and Mark Education Academy, T Dasarahalli, Bangalore
- Memorandum of Understanding between St. Claret College and Jetking Sadashivnagar Learning centre, Sadashivnagar



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11. Aatmanirbhar courses

Initiative:

Vocational education helps the youth to acquire practical experience and learn modern methods of diverse vocations. Students are now aware of their skills and choose their careers wisely. Hence the IQAC proposed the introduction of new vocational courses in order to prepare students to take up highly rewarding jobs and help them become independent at young age.

Outcome:

- Paper Bag Making
- Jewellery Making
- Culinary Skills
- Hardware Networking components & Cell phone Service
- Personal Hygiene & Beauty Therapy
- Tourism Business
- Travel Agency Tour Operator organisations
- Tourism Development Planning & Policies
- Tourism Marketing
- Income Tax Return Filing
- Tourism Product

12. NPTEL enrolment

Initiative:

As many faculties were found the MOOC courses to be pricey, IQAC proposed that the faculty members go for NPTEL courses as they are reasonable price and encouraged all the faculties to enrol for the same.

Outcome:

As the result of the encouragement from the IQAC, 20 faculty members enrolled for the NPTEL courses and 17 cleared the course exams.

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