



St. Clare College

AUTONOMOUS | BENGALURU

NAAC A+ Accredited | AICTE Approved | Affiliated to Bangalore University

NURTURING VALUES AND EXCELLENCE

Notification for Make Up Exam for I, III, V Sem UG students

I, III and V Sem UG students, who may have missed the mid-semester exams for genuine reasons, could apply for Make-Up Exams to the Controller of Exams. Students should collect hardcopy applications (Sep 22-25, 2026) from the office of the Controller of Examination and submit the filled-out application with evidence for their absence (Example: medical document, sports participation certificate etc) to the controller of exams.

After verifying the genuineness of the case, the COE may permit the candidate to appear for the make-up exam. Students seeking to write the make-up examination will have to **pay Rs 100/- per paper** and **Rs 500/- for all the papers of the semester.**

Those students who missed exams on account of representing the college in sports/NCC etc., with prior permission are not required to pay but have to collect and fill the application form. Timetable for Makeup exams will be given Shortly. Exams are scheduled from **Oct 1 2026 to Oct 9 2026.**

Rules regarding Make Up exams are given in the Claretian Handbook for Autonomous Batches pages 69-71. These exams are held between **03.00 pm and 04.30 PM. There will be no attendance for these exams.**

Question papers will cover the syllabus taught until the exams and there will be no choice in the question paper. For any clarification, kindly get in touch with the department.

Kindly note no applications will be issued or collected after the deadline.

22/09/26
Controller of Examinations

