



St. Claret College

AUTONOMOUS | BENGALURU

NAAC A+ Accredited | AICTE Approved | Affiliated to Bangalore University

NURTURING VALUES AND EXCELLENCE

MANDATORY DISCLOSURE (BBA)

1. Name of the Institution

- St. Claret College Autonomous
M.E.S. Road, 1st Main, 5th Cross,
Sharadhamba Nagar, Jalahalli,
Bengaluru - 560 013, India.
+91 80 23454755 / +91 9620912639
scc@claretcollege.edu.in

2. Name and address of the Trust/Society/Company and the Trustees

- Claretian society for integral human development,
M.E.S. Road, 1st Main, 5th Cross,
Sharadhamba Nagar, Jalahalli,
Bengaluru - 560 013, India.
+91 80 23454755 / +91 9620912639
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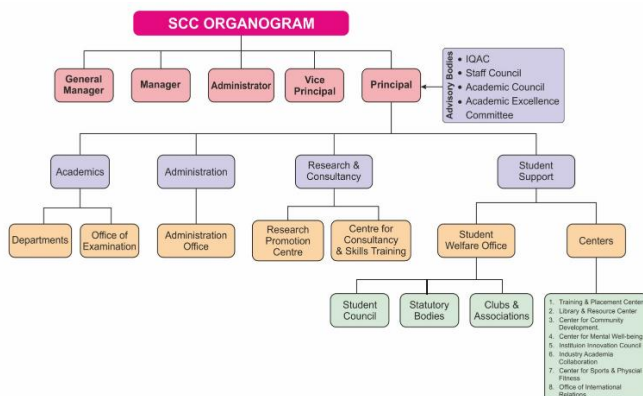
3. Name and Address of the Vice Chancellor/Principal/Director

Rev. Dr. Thomas V. Thennadiyil, St. Claret College, Autonomous
M.E.S. Road, 1st Main, 5th Cross,
Sharadhamba Nagar, Jalahalli,
Bengaluru - 560 013, India.
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4. Name of the affiliating University: Bangalore University

5. Governance

- Organizational chart





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Grievance Redressal mechanism for Faculty, staff and students

Student can submit any grievances regarding academics, Administration and Infrastructure either through mail or submit using the following form. The committee members will address the issue based on the grievances submitted by the students.

The form link is: <https://www.aicte-india.org/feedback/>

Grievance Redressal Committee

Sl. No	Committee Members	Designation	Mobile No.
1	Dr Thomas Thennadivil	Chairman	6361718834
2	Dr Arijit Roy	Member	9008772640
3	Dr. Sneha Singh	Member	9886637198
4	Ms. Verista Dcosta , Student	Member	9921709263
5	Mr. Allen Gabriel, Student	Member	9686638420

Establishment of Anti Ragging Committee

Ragging is strictly prohibited in the premise of the college and hostels. Any student of St Clare College accused and found guilty of ragging, will be severely dealt with, in accordance with the Provisions of the Law. An offence of ragging may be charged either on a written complaint by the affected or on independent findings of the Anti-ragging Committee/Squad. Willful non-reporting of awareness ofragging incidents is also punishable. Any student affected by or subjected to ragging must lodge a written complaint in person to the Anti-Ragging Committee.

Anti-Ragging Committee

Committee type	Name of the Committee Member	Profession	Mobile Number
Anti-Ragging Squad	Dr. Thomas V. Thennadivil	Chairman	6361718834
Anti-Ragging Committee	Dr. Arijit Roy	Member	9008772640
Anti-Ragging Committee	Ms. Sharmila Fernandes	Member	9482119194
Anti-Ragging Committee	Dr. Sneha Singh	Member	9886637198
Anti-Ragging Committee	Ms. Johnsy Johnson	Member	9663037411

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Anti-Ragging Committee	Mr. Joshua Johnson, Student	Member	6238950793
Anti-Ragging Committee	Ms. R. Deepika, Student	Member	7022956925

Establishment of Online Grievance Redressal Mechanism ESTABLISHMENT OF ONLINE GRIEVANCE REDRESSAL MECHANISM



• Establishment of Grievance Redressal committee in the institution and Appointment of OMBUDSMAN by the University

Student can submit any grievances regarding academics, Administration and Infrastructure either through mail or submit using the following form. The committee members will address the issue based on the grievances submitted by the students.

The form link is: <https://www.aicte-india.org/feedback/>

Grievance Redressal Committee

S. No.	Name	Designation
1	Rev. Dr. Thomas V. Thennadiyil	Principal, Chairman
2	Dr Arijit Roy	Faculty Member
3	Dr. Sneha Singh	Faculty Member
4	Ms. Verista Dcosta , Student	Member
5	Mr. Allen Gabriel, Student	Member

• Establishment of Internal Committee (IC)

Name of the CommitteeMember	Designation	Mobile Number
Dr. Harmeet Matharu	Chairperson	9632085608
Dr. Christina H.	Member	8778701035
Ms. Sherin Jacob	Member	9606300299
Ms. Priscilla Nancy	Member	9739862918
Ms. Whidhula Shine	Member	8867250981
Ms. Bhagyalakshmi	Member	9845654687
Mr. Sonal Vincent, Student	Member	9538817480
Ms. Angela Ane Sebastian, Student	Member	9744405314
Ms. Khusboo Patel, Student	Member	7760370397

• Establishment of Committee for SC/ST

Any kind of discrimination on the basis of caste, creed, religion, language, ethnicity, gender and disability is strictly prohibited in St Claret College. SCC will be very sensitive while dealing with incidents of caste discrimination and strict action will be taken against suchcases. The Officials/faculty members should also desist from any act of discrimination against SC/ST students on grounds of their social origin. SCC also



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ensures that no official/ faculty member indulge in any kind of discrimination against any community or category of students.

SC/ST Welfare Committee St. Clare College Autonomous

Name of the Committee Member	Profession	Mobile Number
Rev. Dr. Thomas V. Thennadiyil	Chairman	6361718834
Dr. Arijit Roy	Member	9008772640
Mr. Prashanth P.	Member	8088004006
Mr. Suresha N.	Member	9448059767
Ms. Johnsy Johnson	Member	9663037411
Mr. Prajwal Patel, Student	Member	9880153021
Ms. Jayanthi, Student	Member	9611229787
Mr. Jai Suriya, Student	Member	8296056607

Internal Quality Assurance Cell

The quest for quality and academic excellence has been the hallmark of St Clare College. The Internal Quality Assurance Cell [IQAC] spearheads the quality initiatives of the institution. Benchmarks are set in tune with goals of higher education in India and the vision and mission of the institution. The cell meticulously plans the quality drive of the institution by ensuring the quality culture, institutionalizing and internalizing quality parameters in adherence to the norms of National Assessment and Accreditation Council of India. The academic and administrative processes execute the quality enhancement strategies developed by the cell to create a dynamic and innovative environment in the campus. Institutional and external mechanisms are in place to monitor the thrust for quality. National and international benchmarks serve as fingerposts to develop best and distinctive practices.

Sl. No	Committee Members	Designation	Mobile No.
1	Dr. Thomas Thennadivil	Chairman	6361718834
2	Dr. Arijit Roy	Member	9008772640
3	Dr. Chinmaya Dash	Member	9482747480
4	Dr. Supriya Singh	Member	9886184007
5	Dr. Harmeet Matharu	Member	9632085608
6	Dr. Ashok Jacob Mathews	Member	9787150871
7	Mr. Rohit Kar	Member	8095244127

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6. Programmes

- **Name of Programmes approved by AICTE:** BBA
- **Name of Programmes Accredited by NBA:** NA
- **Status of Accreditation of the Courses:** AICTE
- **Total number of Courses:** 1
- **No. of Courses for which applied for Accreditation:** 1

Name of Programmes approved by AICTE	BBA
Number of seats	200
Duration	3 years
Cut off marks/rank of admission during the last three years	70%
Placement facilities	Placement with a full-time Placement Director. Facilities for conducting Interviews, GD, seminars, and training events to empower the students. Every year top-notch companies visit the campus for internship and final placements.

- **Fee (as approved by the state government)**

Fee	95,000 (per year)
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- **Campus placement in last year with**
 Minimum salary – 3.5 Lakhs
 Maximum salary – 7.36 Lakhs
 Average salary – 5.4 Lakhs
- **Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details, if any:** NA
 - a. **Details of the Foreign University, if any**
 - b. **Name of the University:** NA
 - c. **Address:** NA
 - d. **Website:** NA
 - e. **Accreditation status of the University in its Home Country:** NA



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f. Ranking of the University in the Home Country: NA

g. Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country

- **Nature of Collaboration:** Research collaboration
- **Conditions of Collaboration:** NA
- **Complete details of payment a student has to make to get the full benefit of Collaboration:** NA
- **For each Programme Collaborated provide the following:** Nil
- **Programme Focus:** NA
- **Number of seats:** NA
- **Admission Procedure:** NA
- **Fee (as approved by the state government):** NA
- **Placement Records for last year with minimum salary, maximum salary and average salary:** NA
- **Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/ Foreign University has applied to AICTE for approval:** NA

7. Faculty

- **Course/Branch wise list Faculty members:**

Sl. No.	Name	Qualification	Designation
1.	Dr. Sasmita Panda	MFC, MARD, PGDBIM, Ph. D,	Assistant Professor
2.	Ms. K. Bhagya Lakshmi	MBA	Assistant Professor
3.	Mr. K. Niranjana	MBA, B Tech	Assistant Professor
4.	Mr. Jayanth	M.Com, MBA, KSET, PGDFM, PGDFT, PGDHRM, PGCKS, PGDDM, (Ph.D.)	Assistant Professor
5.	Dr. Fatin	M. Com, M. Phil, Ph. D	Assistant Professor
6.	Dr. K. Siva Murugan	M.Com., M.Phil., Ph.D., PGDCA., PGDBIM., PGDPM	Associate Professor
7.	Mr. Rathesh J	MBA, M. Com	Assistant Professor
8.	Mr. Chethan S	M.Com	Assistant Professor



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Permanent Faculty: 8

- Adjunct Faculty: Nil
- Permanent Faculty: Student Ratio: 1:22

8. Profile of Vice Chancellor/Director/Principal/Faculty

- **Name:** Rev. Dr. Thomas Thennadiyil
- **Date of Birth:** 04/04/1971
- **Unique ID:** 2208 3289 3772
- **Education Qualifications:** MA, M.Phil., Ph. D.
- **Work Experience:** 13 years
- **Teaching:** 13 years
- **Research:**

Sl.No	Title	Name of Conference / Seminar / Symposium	Organized by	Regional/National/ International	Date
1	Integrating Mission and Identity of Catholic Universities through Reflective Engagement: Lived Experiences of Academic Lay Leaders	Catholic Intellectual Tradition Conference: Challenges and opportunities for the Catholic University in the 21st century	Sacred Heart University, Fairfield, Connecticut, USA.	International	October 29-31, 2020
2	Snap What? How technology enables and constraints learning of different generations in a PhD classroom.	XIII International Congress of Qualitative Inquiry	University of Illinois, Urbana-Champaign, Illinois, USA.	International	May 17-20, 2017
3	Education in the multi-cultural context of India	III International Congress of Claretian Educators	Claret Nivas, Bangalore	International	September 29 to October 05, 2014
4	Best Practices in Organization and Management at St. Clare College, Bangalore.	Higher Education- Role of IQAC	Kristu Jayanthi College, Bangalore	National	November 11 and 12, 201

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Industry: NIL

- **Others:** 09 years
- **Area of Specialization:** Leadership
- **Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level:** Organizational Behavior (OB)
- **Research guidance (Number of Students):** NIL
- **No. of papers published in National/International Journals/Conferences:** 4
- **Master (Completed/Ongoing):** Completed
- **Ph.D. (Completed/Ongoing):** Completed
- **Projects Carried out:** 02
- **Patents (Filed & Granted):** NIL
- **Technology Transfer:** NIL
- **Research Publications (No. of papers published in National/International Journals/Conferences):** 4
- **No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.):** 03
 - ✚ *Book 1 - Spoken English for Global Communication - 978-93-5895-844-7, year:2023 - St. Clare College Publication*
 - ✚ *Book 2 -Human Resources Development - 978-93-5840-943-7, year:2023 – Himalaya Publishing House*
 - ✚ *Book 3 - Futuristic Trends in Social Sciences, Volume 2, Book 4 - 978-93-95632-75-1, year 2022, Selfy Page Developers Pvt. Ltd..*

9. Fee

- **No. of Fee waivers granted with amount and name of students:** 33 Students (Financial Aid- 3,12,000)
- **Number of scholarships offered by the Institution, duration and amount:** 151
Amount: 6.54,500 Rs

Type of Scholarship	Count
Freeship	1
Merit	68
Financial Aid	33
Academic Scholarship	49
TOTAL	151

[..\Desktop\SCHOLARSHIP BBA.xlsx](#)

10. Admission

- **Number of seats sanctioned with the year of approval:** 200 (2024)
- **Number of Students admitted under various categories each year in the last three years:** 411
- **Number of applications received during last year for admission under Management Quota and number admitted:** 359 Applications received and 178 seats admitted.

[..\Desktop\LIST OF APPLICANTS.pdf](#)

11. Admission Procedure

- **We conduct a face-to-face interview process to allot BBA seats where the cutoff criteria is 70% [I years Boys-70, Girls-65]**
- **Calendar for admission against Management quota seats: NA**
- **Last date of request for applications: NA**
- **Last date of submission of applications: NA**
- **Dates for announcing final results: NA**
- **Release of admission list (main list and waiting list shall be announced on the same day):** July 2024 - August 2024.
- **Date for acceptance by the candidate (time given shall in no case be less than 15 days)**
- **Last date for closing of admission: July 2024**
- **Starting of the Academic session: August 2024**
- **The Waiting list shall be activated only on the expiry of date of main list: As per UGC norms**
- **The policy of refund of the fee, in case of withdrawal, shall be clearly notified: As per UGC norms**

12. Criteria and Weightages for Admission

- **We conduct Face to Face interview process to allot BBA seats where the cutoff criteria is 70%.**

13. List of Applicants

- **List of candidates whose applications have been received along with**

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percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats (merit wise): **NA**

14. Results of Admission Under Management seats/Vacant seats

- **Composition of selection team for admission under Management Quota:** Face to face interview
- **List of candidates who have been admitted:** 200
- **Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate:** NIL

15. Information of Infrastructure and Other Resources Available

- **Number of Class Rooms:** 7, size of each Class room: 68 Sq. mtrs
- **Number of Tutorial rooms:** 2, size of each Tutorial room: 53 Sq. mtrs
- **Number of Laboratories:** 1, size of laboratories: 99.96 Sq. mtrs. Room No. 110
- **Number of Drawing Halls with capacity of each:** 1 Room No. 306, 241 sq.mtrs.
- **Number of Computer Centres:** 1, Seating capacity of each Centre: 66
- **Central Examination Facility, Number of rooms and capacity of each:** Yes, 3 rooms, Room No. 401-185.8 sq. mtrs, Room No. 402-106.4 sq. mtrs, Room No. 403-186.9 sq. mtrs.
- **Online examination facility (Number of Nodes, Internet band width, etc.):** Number of nodes:130, Band width: 1000 Mbps (Two different dedicated fiber lines from ISP's)
- **Barrier Free Built Environment for disabled and elderly persons:** Yes



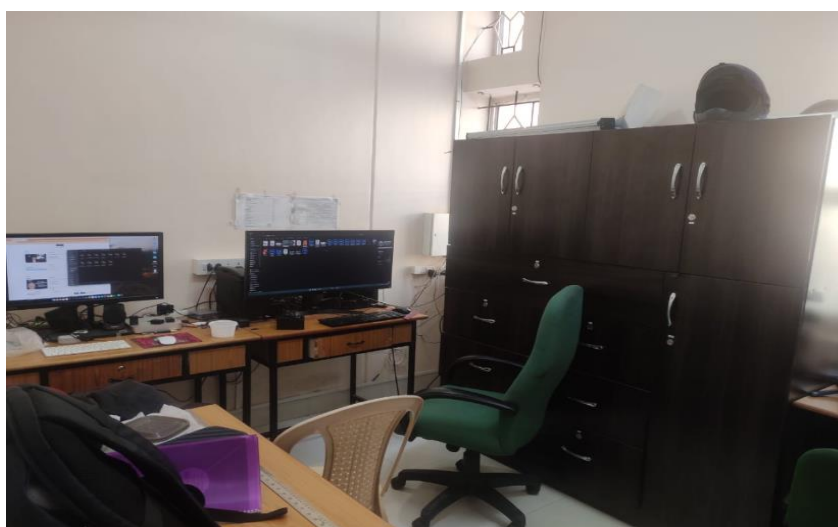
- **Fire and Safety Certificate:**
<https://drive.google.com/drive/folders/1M9aXdVLU24D0wZJ91beJ-jpguDmip4FC>

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- **Hostel Facilities:** 2 Girls Hostels, 1 Boys Hostel
- **Library:** 438.59 Sq. mtrs
- **Number of Library books/Titles/Journals available (Programme-wise):**
Books-6978, Titles-985, International journals-4, National journals-11
- **List of online National/International Journals subscribed:** 1062
- **E-Library facilities:** Delnet, Infilibnet, EBSCO, Pearson
- **National Digital Library (NDL) subscription details:** Enrolled
- **Laboratory and Workshop:** Computer lab
- **List of Major Equipment/Facilities in each Laboratory/Workshop:** Computers
- **List of Experimental Setup in each Laboratory/Workshop:** NA
- **Computing Facilities:** 1 lab, 68 systems, network switches, network rack, Wi-Fi devices
- **Internet Band width:** 1000 mbps
- **Innovation Cell:** 1



- **Social Media Cell:** PRO room



- **Compliance of the National Academic Depository (NAD), applicable to PGCM/**

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PGDM Institutions and University Departments: NA

- **List of facilities available: Disabled** Rest room, ramp, wheel chairs, medical room, gym, ATM, Lift, conference hall, auditorium, recording room
- **To upload the respective short video (1 - 2 min) of Infrastructure and facilities available w.r.t the courses in the website**

<https://drive.google.com/file/d/13SSwPAIjzbuaERxC63S3JBZtcUOcBDLw/view?usp=sharing>

- **Games and Sports Facilities**
- **Teaching Learning Process:** Smart class rooms, Projector, AV facility, Wi-Fi facility
- **Academic Time Table with the name of the faculty members handling the Course:** [..\Desktop\ACADEMIC TT.pdf](#)
- **For each Under Graduate Courses give the following:**
- **Title of the Course:** BBA
- **Laboratory facilities exclusive to the Under Graduate Course:** Computer lab

16. Enrolment and placement details of students in the last 3years

- 2021-22: Students enrolled – 52, Students placed – 46
- 2022-23: Students enrolled – 65 Students placed – 54
- 2023-24: Students enrolled – 62 Students placed- 42

17. List of Research Projects/Consultancy Works

- **MoUs with Industries:**

[BBA MOU.pdf](#)