

Date:- 27/09/2018

Time:- 3:10 PM

Venue:- Board Room



Agenda:-

1. Finalization of date of PTM.
2. Preparatory Exams.
3. Last working day.
4. National Conference.
5. Preparation for upcoming NET Exam.
6. FDP to be arranged for.

Meeting Started with a silent prayer.

1. Rev. Fr. Sabu George, Principal welcomed all the members.
2. It was finalised that the present Sem. upcoming PTM will be held on 29th Sep, 2018. and principal asked the HOD's to inform the mentors the same and communicate to the students.
3. Preparatory Exams will be starting from 9th October, 2018.
4. Principal informed all the members the last working day will be 9th Nov, 2018 and informed that portions need to be



5. Discussions were made regarding the upcoming conference which need to be conducted for this academic year. Tentative date proposed was 13th or 14th Nov, 2018.
6. Principal asked the members to discuss on to the theme & subthemes for the National Conference at the earliest.
7. Principal encouraged the members to encourage the faculties in department to get well prepared for NET exam and make an attempt to clear the exam.
8. It was informed that promotion cell need to update the documents at the earliest and file the same.
9. It was discussed in the meeting to arrange one day FDP related to how to get prepared for the upcoming NAAC visit.
10. It was informed by IQAC Coordinator to the members to inform all the faculties to submit their previous year's working experiences from previous employees at the earliest, if they have

Meeting came to an end by 4:45 PM.

Members Present:—

1. Rev Dr Sabu George
2. Rev Fr Vincent George
3. Mr. E.V. John
4. Ms Maria Rajan
5. Ms. Cassandra Raneer
6. Ms Jayalakshmi R.
7. Mr. Prayoginath Pandey
8. Mr. Madhesh
9. Ms Seema Joseph
10. Dr Harmeet Natharu.



Harmeet

Mr. E.V. John.
Secretary, IAAC

Rev. Dr. Sabu George.
Chairman, IAAC.

Date: - 18/09/2018.

Time: - 3:10 PM

Venue: - Board Room.



Agenda:-

Discussion about the upcoming National Conference themes + sub-themes.

Meeting started with a silent prayer.

1. All HOD's & IQAC Coordinator discuss on various aspects relevant to the current issues & decided the topic for the conference.
2. The topic finalised for the Conference was, "Thinking Local Going Global: - Entrepreneurship + digitalisation".
3. HOD's decided to meet again after a weeks time to discuss the sub topics which can be covered for the Conference after discussing with other faculty members in their respective departments.

Mr. EV. John
Secretary, DAAC

Rev. Dr. Sabu George
Chairman, DAAC

Members Present:—

1. Rev. Fr. Vineeth George
2. Mr. Maria Rajan
3. Ms. Cassandra Ravee
4. Ms. Seema Joseph
5. Mr. Triyoginath Pandey
6. Mr. Madath N
7. Dr. Harmeet Matharu

Harmeet



Venue : IASE room.

Time and Date : 27/11/18. 2.10 P.M

A meeting IASE Meeting was held on 27/11/18. in the IASE room at 2.10 P.M.

There was a brief discussion on the maintaining files.

Father Principal requested that IASE had to go for an audit.

He also stressed that IASE should be clear with the college programmes for the past 5 years. Info TO go through : Excelsior and clarities.

Prepare files for Audit Plan for clubs and association

Ms Andrea the IASE Co-ordinator wanted the details about filing and it was suggested by the member and Principal that it can be done criterion wise.

Father also wanted the department of HR to go in for a Data Collection and get information from the community where the college is situated.

Father also suggested that the member to go through the NAAC guidelines. finally with an assurance that the work would go on smoothly.

Members Present

Principal



Signature

T. 1-2.

Dr. Andrea D'Ale Coordinator

Dr. Supriya Member

Dr. Christine L. Member

Ante
Srinivas
S



IDAAC Meeting 2.

Venue: IDAAC room 43

Meeting in the IDAAC room on 2 Dec 18.

A short meeting on the report and documentation of programmes conducted by the departments were discussed.

Dr. Supriya had given the number of files details and being 600 and above we would maintain the same file.

A detail planning of how clubs, associations are progressing.

An intensive work to be done on intern ship and net working along with documenting. should be taken care of. Nature of field work and.

A next-day meeting on 4th is called for to analyse and be very clear about the programmes in Excelision and clarities.

Members Present:

1. Ms. Andrea Elise Coordinator
2. Dr. Supriya Member
3. Dr. Christine Member.

Signature

Andrea
Supriya
Christine



Meeting 3

Meeting : Principals Office

3rd December 18 at 2:15 PM

Venue : Principal's Office

There was a meeting held on 3/12/18 at 2:15 PM with principal, I & A coordinator and Dr. Christine I & A member.

The proceedings was to check the memorandum of undertaking which the college has undertaken with various organisations and stakeholders.

The following files showed us that there should be on legal stamp paper signed undertaking between the college and the undertakers.

1. Jet King Agreement made on 5th August 2017
2. Gilster : 13/10/17
3. Find the original document to collect from ICT Head.
4. I EGG : July 25/2018.
5. Oracle Academy : Document to be done.
6. Dell EMC :
7. Athena Training Academy
8. International Skill development Corporation (ISDC) 4/10/2017.
9. St. Clare College & IRO.

Prepare a MoU for LCD projectors etc.
Higher education

Average students qualified for competition examinations

Strategic Plan both for institution & department.

Implementation of e-governance (quantitative)
Next filing according to the criterion was done and numbers was given accordingly.

Members present

Rev. Dr. Salim George Principal

Mr. Andrew ...

Signature

H. Salim

Attn



4/12/18

47

Meeting no: 4

Venue: Principals office

Date and time 4/12/18 . 3.15 PM.

A meeting with principal, ZHAC coordinator and ZHAC members was held on 4/12/18 at 3.15 PM in the principals office.

A few decisions were taken in the meeting.

There was a discussion on combining some files or retaining them as it is but it was decided to retain them as it would be very specific.

Principal had asked the members to go over through the files and name it.

An audit was planned for Monday the 10th as all the departments are ready with the files.

A connection was made in the remedial teaching with ~~new~~ columns like Diagnostic / List of students / Attendance / syllabus evaluation / pretest / post test.

2. Special file to be maintained by the departments for having disabled students
3. Mentoring file not needed as we have a book maintained.
4. Teachers Manual guide book is there as file.

5. Course file course plan binding it in a book for the meeting ~~was~~ ended at 4.15 PM.

Members Present

Rev. Dr. Sahu George (Principal & ZHAC

MS. Andree Jinti (ZHAC coordinator)

Dr. ...

Signatures



Meeting no: 5

Venue: IQAe room

Time: 3.45 PM

There was a short meeting with the principal, Coordinator and IQAe members on . The meeting was regarding the colour of the file.

It was decided that departments get uniform colours.

Dr. Supriya Singh took the charge of assigning the files and distributing it to the departments based on the colour's availability.

There was a discussion on the audit and the availability of the staff in the department as it was exam time.

Then the meeting was ended with the finalizing of the audit visit.

Members present:

Rev Dr. Sabu George : Principal, IQAe Member

Ms Andrea Vincent : IQAe Coordinator

Dr. Christine : IQAe Member

Dr. Supriya Singh : IQAe Member



Meeting no: 5

Venue: IQAC room date: 5/12/18

Time: 3.45 P.M.

There was a short meeting with the principal, Coordinator and IQAC members on . The meeting was regarding the colour of the file.

It was decided that departments get uniform colours.

Dr. Supriya Singh took the charge of arranging the files and distributing it to the departments based on the colour's availability.

There was a discussion on the audit and the availability of the staff in the department as it was exam time.

Then the meeting ~~was~~ ended with the finalizing of the audit visit.

Members present:

Rev. Dr. Sabu George : Principal, IQAC Chairman

Ms. Andrea Vincent : IQAC Co-ordinator

Dr. Christine : IQAC Member

Dr. Supriya Singh : IQAC ^{Supriya} Member.



Meeting no: 6

Venue: IAAE room

Date: 6/12/18

Time: 2.10 PM

A meeting was called by the IAAE co-ordinator regarding the MoU and networks for each department. It was also decided to have functional MoU's and networks as it ~~is~~ is mandatory for NAAC.

Then each department was given notification on MoU and networks.

Also about the Bakery programme planning was going on whom to contact and about the requirements for Bakery programmes.

It was decided that ~~the~~ Dr. Christine and Ms. Andrea would visit Haffal Agricultural Universities for details.



Members Present:

Rev. Dr. Silu George : IAAE Chairman & Principal

Ms. Andrea Meant : IAAE Coordinator

Dr. Christine : IAAE Member

Dr. Supriya Singh : IAAE Member

Meeting no: 7.

53

Venue:

Date:

Principal's office,

7.12.18.

Time:

2.40 P.M.

There was a meeting in the principal's office at 2.40 P.M. on regarding the functional MoU's and networkings.

The MoU which has functional was taken into consideration as they had valid stamp paper.

Same with networkings especially with in departments like Computer Science And Commerce.

It was decided that a circular to be sent by the Chairman to ~~has~~ all departments regarding the MoU's and networkings.

Members present:

Rev Dr. Salim George

Principal & ~~Chairman~~ ^{D. Salim} Chairman

Ms. Indira Vincent

~~Chairman~~ ^{Indira} Co-ordinator

Ms. Christine

~~Chairman~~ ^{Christine} Member.



Meeting no 8 :

Venue :

Principal Office

Date :

08/12/18.

Time :

3.15 P.M

Dr. Supriya IASE member had requested that all members meeting in the principal chamber and decided on colour of the file as the work was to speed up.

It was decided that language will have $\Rightarrow$ orange colour

Humanities $\Rightarrow$
Management $\Rightarrow$ dark blue
M. Com $\Rightarrow$

Commerce $\Rightarrow$ Brown colour
B.C.A $\Rightarrow$

IASE $\Rightarrow$ Light Blue.

~~How~~

Members present :

Dr. Sabu George : Principal and IASE chair

Ms. Andrea Vincent : Co ordinator IASE

Dr. Christine : IASE Member

Dr. Supriya : IASE member



10/12/18.

57

Meeting no 9 :

Venue : Principal's Office.
Date and time : 09/12/18 12.15 P.M.

There was meeting in the principals office regarding a faculty developing programme on 12/12/18.

Dr. Supriya Singh had taken the in charge of getting the guest speaker from Times peeriya.

The topic of the programme was on Guidelines for preparation of Major and Minor Research projects.

Members present :

Dr. Sabu George : Principal & Chairman

Mrs. Andrea Muent : I.D.A. Coordinator

Dr. Christo P

Dr. Supriya Singh

Mrs. Maria D Souza : I.D.A. Deputy Coordinator



18/12/18

59

Meeting M to

venue : Principal's office
 Date and time : 18/12/18. 2.00 PM
 Dr. Supriya Singh along with Mr. Pandey and Masthaneer Pasha had arranged for a faculty development programme on 'Teacher Role in inculcating the spirit of entrepreneurship among the students'.

Dr. Raman Goyal Professor & Head Southern region (DPI) Bangalore was to be the Guest speaker.

As it was arranged by Pasha Sir and Pandey Sir, they took initiatives of arranging all including hospitality.

Members present.

Dr. Salu George :

Dr. Salu
 IAAE Chairman & Principal

Mrs. Andrea Vincent :

Edite ^{Ante} Coordinator

Mrs. Maria D'Souza

Edite ^{Maria} Deputy Coordinator

Dr. Christine

Edite Member
 Supriya Singh

Dr. Supriya Singh :

Edite Member



Meeting no : 11

61

Venue : Principal's office

Date : 19/12/18

Time : 2.10 P.M.

The Chairman, Coordinator and Ex-
member had a preliminary meeting
on NAAC Preparation.

The Principal had introduced
Ms. Maria D'Souza co-ordinator of Commerce
department as the Deputy Co-ordinator
of IQAC.

And the meeting was an submission
of IQAC to NAAC to be done with
immediate effect.

Members present:

Dr. John George

D. Sanyal
Principal & Chairman
IQAC

Ms. Andrea Vincent



Alex
Coordinator

Ms. Maria D'Souza

M. J. Singh
Deputy Coordinator

Dr. Sanyal Singh

IQAC Member

Dr. Chandra

IQAC Member

Meeting no. 12

63

Venue: Library:

Time: 3.10 p.m.

Date: 20/12/18.

Mrs. Andrea Vincent, the Co-ordinator of I QAc had a brief meeting in the library and asked the Librarians to rectify certain things based on their filings and about the maintenance of some more files in the library.

Students reading room, PG Library and rare books collections, Monument were all specifically looked into and she suggested that the Librarians would visit the neighbouring college libraries to have a better exposure.

The days next was allotted for them to visit the college and make improvements.

Members present:

Dr. Salu George

Dr. Andrea

Dr. Supriya Singh



A. Salu
Chairman & principal
I QAc

Co ordinator
Supriya Singh

Member I QAc

...

...

Meeting no : 13
 Venue : Principal's office
 Time : 11.30 A.M.
 Date : 23/1/19.

A meeting was called on the above date.

The agenda of the meeting was as follows:

- 1) Sending of EART
- 2) Naac peer visit
- 3) Audit to departments
- 4) correction of files.
- 5) Files colour.

It was discussed by the chairman that EART would be sent by and Naac peer team would be visiting by Oct or Nov 2019.

It was decided that the audit would be postponed as some department needed time for some documents to be filed and they needed time as some staff have joined this year.

Further congratulated Dr. Suresh Singh for having uniformity in colour file.

As files in same colour has to be filed for all departments. Some files are ordered and Audit to commence from 23/1/19.

Members present :



Mr. Supriya Singh
Ms. Maria D'Souza
Mr. Ev. John

— Absent.



29/3/191.

IQAC Meeting 16

venue: AV room 1 ground floor

A meeting was started at 3.00 in the A.V. room.

All staff members were present.
Rev. Fr. presided over the meeting.

Extension program

- 1) Commerce: Spoken English Talahalli village
- 2) Swatch Bharath ~~Storage~~ Market K.R.
- 3) Women Hygiene for BWP workers Laggere.
- 4) L&DP → Talahalli Govt School
- 5) Breast Cancer awareness. Talahalli.
- 6) Candle light on child abuse. Town hall procession
- 7) National Deworming day Talahalli.
- 8) World Water Day → Talahalli
- 9) Eye Camp → Kariyapalya.
- 10) Spoken English - Gender.
- 11) Women Hygiene - "
- 12) Breast cancer - "

Humanities:

- 13) World Mental Health Day → Talahalli
- 14) Street play - Talahalli → World Health Day
- 15) Personality Development - KG Halli Govt School
- 16) free tuition for Competitive exam - KG Halli
- 17) Grocery distribution Angerage → Mathiker
- 18) Spoken English classes → Govt School → Talahalli
- 19) Distribution of School Bags → Talahalli
- 20) Swatch Bharath Gender & AIDS.



21) Computer Science:
 Computer Literacy Drive 3 times Talahalli

Management:

- 22) pink agenda.
 23) Grocery Drive - Hs Palaya.
 24) Visit to Childrens Home - Malleshwaram.
 25) Nutrition and Hygiene Awareness - S. ngarpur

Travel & Tourism:

- 26) Leprosy awareness - Talahalli
 Saxe dadd:

Social work

- 27) Competition regarding Human rights - Talahalli
 28) World National Womans Day - Bannerghatta
 29) Self Help groups Rajahalli
 30) Swatch Bharath - Procha
 31) Talahalli Village Survey
 32) NGO Internship

* Collaborations: Linkages And MoU

Commerce:

- 1) Mark Academy - 3 years
 2) Samvid Academy - 2 years
 3) K2 Learning - 2 years
 4) ISDC
 5) ACCA -
 6) Stock Tale -
 7) NIIM
 8) Computer Science:
 9) Ap Tech - 5 yr
 10) System Domain - 3 yrs



09) Glister project - 2 yrs.

10) Jet king - 2 yrs.

BBA 11) IHS pro school - Data Analysis.

Management 12) Mark Academy - 2 yrs

13) Bradford Aviation - 2 yrs.

14) Soft Skills - In Experts.

15) SAP - 2

16) Business Toys

Franchise and Tourism

17) IATA programme

Mon 18) Mark Academy

19) NIPM

20) Talent Ease.

Mon 21) Mizo University

22) 2)

24) Computer. TEG - Oracle

25) CSI

26) ICT

27) Dell

28) ACMV

29) St. Clare College - 2 yrs.



Capability

Guidance for Competitive exams: 2 yrs.

(6 days intensive training) Placement & aptitude

Career Counselling (Alumni & cell. visits)

Marina - Radio programmes Guest lecturers

Net coaching (M. Com)

A write up on this much does spend

on Career Guidance.

Soft Skills

Soft Skills workshop by M. Com
Remedial Coaching
Language Lab

Yoga

Personnel Counselling - Mentoring (Log Book)

Student Progression:

Five years data needed.

Higher Education:



Result work hard with especially
with 6 semester.

Student with.

are not sitting for placements.

Higher Studies: responsibility of the teacher
to motivate them.

Mentors to take up care in students
going for higher studies.

Encourage them.

If many students are not doing good
it does not speak good of the college

Universal and institutional values:

What are all done to promote institutional
values.

There are seven institutional values

Test on the core values of the
faith, Truth, Righteous, Conscience,
Love, non-violence and peace.

National values, human values, national
integration, Communal harmony
and Social cohesion

Feed back to be taken care
feedback

Analyse
Action taken

Value added Course and transfereable Skill

Publication: Rpe how many is done
By Thursday to show ~~parach~~ how much
they have done.

Awards and recognition
Each dept to receive appreciation letter

Members present
Rev. Fr. George
Ms. Andrea
Ms. Maria D'Souza
Dr. Supriya
Dr. Christine.

Thapalakeshwar

Dandya R

Neeta M

M. Jennifer

Zameer Pasha

Rishabh S

Noblelyne

CSO LA ASSOCI



Signatures:

Rev. Fr. George

Ms. Andrea

Ms. Maria D'Souza

Dr. Supriya

Dr. Christine

Thapalakeshwar

Dandya R

Neeta M

M. Jennifer

Zameer Pasha

Rishabh S

Noblelyne

Seema Joseph

E.V. John

Dr. Joseph George

Abhishek B R

Prashant P

Janet

Terence J.

Shashikala U

Jine

Jimsu Mathan

Martin K Joseph

Princy Joshy

Elizabeth Thomas

Thomas A Mathayallil

Jyotsna

VASU V

Safarwan

Manjula

Aishwarya Rao L

Binita B Chandran

Rashmi B H

SURAJ M

Asuna Kumali K

Dr. Rashmi

Gopika L Ramesh

Sonal Singh

Nilesh Aravind

Kanas Gowda

Jayalakshmi R.

Somajoli Mahapatra

Manasara C

Shinil M K

Prasanna A N

John D.

Sonal

H. S. S.

Prashant

Janet

Terence J.

Shashikala U

Jine

Jimsu Mathan

Martin K Joseph

Princy Joshy

Elizabeth Thomas

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Sonal Singh

Nilesh Aravind

Kanas Gowda

Jayalakshmi R.

Somajoli Mahapatra



Gopika

Sonal

Nilesh

Kanas

Jayalakshmi

Somajoli

Manasara

Shinil

Prasanna

Dase Meeting 17

11/4/19⁷⁷

Criterion 7:

Mr. Abishek gave on Presentation on the survey conducted in Jalahalli village

Male - 54%. Female - 46%.

Education: illiterate.

Adhaar card 195% of respondents provided the Adhaar details.

Pension: 95% do not have any access to this scheme.

Occupation: 10% of them have given details on occupation.

Caste in Category: 169 30% SC, 30% ST, 40% OBC.

Give some skill development programme 90% below one lakh.

5 families are above poverty line SC and ST are.

Location Advantage

1. Transportation facilities
2. Industries B.E.L, BHEL, HMT
3. Educational Institutions
4. Banks, post office, Police station
5. Hospitals facilities
6. Internships - nearest to national Highway.

(Based on location)

7. Feeders Institution

Location disadvantage

- 1) Less Pollution
- 2) Residential Area
- 3) Traffic Jam
- 4) College being Interior less visibility
- 5) Poor Approach Road
- 6) Ph and Hostil

10. Less pollution
11. Peaceful atmosphere.
12. Recreational facilities
13. extensions in activities (N/A)
14. Access to affordable Technology.
15. Water facilities, electricity, fuel
16. Religious places.
17. Security
18. PG & Hostel facilities
19. pleasant weather.
20. Availability of teachers

Disadvantages

- 5) Food facilities (less)
- 7) Lack of awareness about Govt schemes
- 8) Computer illiteracy.

Celebration of national :

It was decided by department that the list will be given by the 3rd Earth day to be celebrated by 'Environment Club'.

Course on Human value and life skills

George Sir has taken the incharge

Five units :

1 Objective : To help the essence shed to the essence

Highlight the holistic approach
Guide students towards
Personal ethics.

Human values & ethics :



4. Self awareness
5. Professional ethics : Goals.

With a duration of 10 hrs.

The following department has to take one hour lecture and one hr activities to the 200 students.

Constitutional - Humanities

Human values - Commerce

Religion & Cultural - IT

Professional ethics - Science

Self awareness - Management

3-5 on all days and 1-3 on Fridays.

Clubs and Associations :

As it is one of the best practices this has to be strengthened. It is going to be our innovative activity.

To highlight the following clubs.

1. Theatre club
2. Leadership Incubation Club
3. E-Cell
4. Tourism
5. Environment club
6. Dance club
7. Social Action forum.
8. Computing club.
9. Current affairs
10. Photographic club
11. Young communication club.



Submit all the clubs & associations file

Gender
Counselling: Healthy personal boundaries
address whole lot of issues which students
are facing.

Gender audit: women's club to
take incharge.

Members Present:

Rev. Dr. Sabin George:

Dr. Supriya

Dr. Christina

Ms. Andrea Muent.

Mr. Abhishat B.R

CHINMAYA DASH

Mr. Sabin George

Angela Jean Mary E

10/02/20

Dr. K. Siva Mubandam.

Mangunath - V

Dr. Mimi Singh MG

MADRESH N

Aishwarya Rao L

Aruna Kumari K

BINILA B. CHANDRAN

Dr. Padma Priya

Anand R

SAFEE R PASHA M

Dr. B. L. GEORGE DMITROV

Zameer Pasha

Thomas A Mattapalli

Signature

Signature

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Signature

Signature

Signature



Gopika . L. Ramesh
Nile

Lovel Singh

Arabeth Thomas

Seema Joseph

Dr. Rashmi

Somrajali Mohan

Terica Seenu

John. E.V.

Jessica. Pinto

TINA MARTIN

Prashanth. P

Dr. Joseph George Peracloth

L. Narasa Gowda

Noblelynn

Whidhula Shine

Dr. Menaka. C

M. Jennifer

Janet

Shashikala V.

PRISCILLA NANCY. S.

PRINCY JASHY

Dhanalakshmi. C

Rudresh. S

Cassandra

Maria Rajan

Neeta. M

Thyasa

Dr. Rashmi

Gopika

Nile

Arabeth

Seema

Dr. Rashmi

Somrajali

Terica

John. E.V.

Jessica. Pinto

TINA MARTIN

Prashanth. P

Dr. Joseph George

L. Narasa Gowda

Noblelynn

Whidhula Shine

Dr. Menaka. C

M. Jennifer

Janet

Shashikala V.

PRISCILLA NANCY. S.

PRINCY JASHY

Dhanalakshmi. C

Rudresh. S

Cassandra

Maria Rajan

Neeta. M

Thyasa

Dr. Rashmi



— 2 —

82 Case Study Meeting 18:

26/4/19.

Dept of Humanities

Sts Angela started the program on student progression.

The student placed in the organic and how much each of them are drawn students who have gone for higher studies.

N.1 students qualifying in state/national international level examinations during last five years.

Dept of Commerce

Ms. Blumy gave a report on student progression.

2014-2018 @ of 153 23 was not contacted, 10 were not able to get any information.

Travel & Tourism

2014 - 2017		Total no student	Employed	Placed	
27	18	9	8		
2015 - 2018		29	22	12	3

2014-2017 - 9 - not able to contact

2015-2018 - 7

2016-17 - 9 are placed.



Computer Science Dept

Management: Ms. Swetha

2011-14 - 22 (48)

Members present.

Dr

Andrea

P. Sabu George

Zameer Parha

Rudresh S

Jayalakshmi R.

Alondhya R

Tervia Jerry

Thomas A. Mathappall

Angela Jean Mary

Sheela Kalu

Dr. Rashmi

Seema Joseph

Cassandra

! Madhavan

Manjula

Neeta M

Aruna Kumari K.

Sinila B.

Blessy. Baby. K

SURAJ M

Jyashna Krishnan A

Dr. K. Siva M. Lingam.

Shruti

Jimsu

Dr. Manish Kumar

THEJA S

THEJA SWI

Moua Rajan

Dr. B. K. GEORGE DIMITROV

AGUSTUS JISE

Aishwarya Raul

Dr. ...

Signature

Dr. christina

Andrea

P. Sabu George

Zameer Parha

Rudresh S

Jayalakshmi R.

Alondhya R

Tervia Jerry

Thomas A. Mathappall

Angela Jean Mary

Sheela Kalu

Dr. Rashmi

Seema Joseph

Cassandra

! Madhavan

Manjula

Neeta M

Aruna Kumari K.

10/5/19

EQSe meeting 19

Ms nobelin started the presentation on criterion one.

1. Every department has prepared a and
2. includes the following points

Time Table

Course plan

Academic journal

Industrial visit.

- 1.1.2 number of Certificate / diploma prog introduced during the last five years.

Data requirement

Certificate programme:

2

certificate course will
Choir Lund



Members present

Dr. Christine
Ms. Andrea

Dr. Supriya

Anurag Kumar K

Rachin B H

Aishwarya Rao

Dr. Pooja Puri

Seema Joseph

Secretary Dr. [Signature]
EQSe Coordinator

EQSe Member [Signature]

[Signature]

Kauri

1st [Signature]

Prity

[Signature]

Shashikala

Tereza Jerry

Abhishek. B.R

Dr Joseph Creery

Binika. B. Chandran

Tijusu Mathew

Manasa Gowda

Jayesh Pasha

Rudresh. S

Manasi Rajan.

Dr. K. SIVA MURUGAN.

SURATIM

VASU.V

CHINMAYA DACT

Ashish R

Madhesh. N

Gopika

Dr. Jyoti Datta

Soufal Singh

Anilina Fernando R

Classy. B.R

Agustus Jose

Prakash Behera

Dr. Rashmi

Jyotsna

Princy Joshy

PRISCILLA NANCY. S

Thomas A. Mathappallil

Dr. Musiriyil. MG

Satish. Tala. M

Suresha. N.

W

Joe

Abhishek.

Joseph

Binika

Tijusu

Manasa

Jayesh

Rudresh

Manasi

Dr. K. SIVA

SURATIM

VASU.V

CHINMAYA

Ashish R

Madhesh. N

Gopika

Dr. Jyoti Datta

Soufal Singh

Anilina Fernando

Classy. B.R

Agustus Jose

Prakash Behera

Dr. Rashmi

Jyotsna

Princy Joshy

PRISCILLA NANCY. S

Thomas A. Mathappallil

Dr. Musiriyil. MG

Satish. Tala. M

Suresha. N.



M. Jennifer

Noblelyne

Landhya

Neeka. M

Cassandra

Dhanalakshmi. c

— z . —

H. P. Kumar

R. Singh

R. Singh

M. Singh

C. Singh

S. Singh

8



24/5/19.

IQAC Meeting 20

Criteria. Π

Date for extension activity
Environment club neighborhood

Swatch Panel

Eye checked up

Switch board

parisae jaguethi

Twacht Blauel Hall

World Earth Day.

Letter of appreciation is given to
govt. firms organisations.

Criteria

no of specific initiation

One day gap: a one day programme to be conducted.

Members present-

v. Shastri Kedar

Rashmi - B. H.

Dr. Rashmi

Charalaksuine

Sandhya R

M. Jenner

Dr. Menaka.c

Neeta M

Aishwarya Rao L

Dr Padma Priya

Somayeh M

Noblelyne

PRISILLA NANCY. S

I have finished

Pauli

RL

也



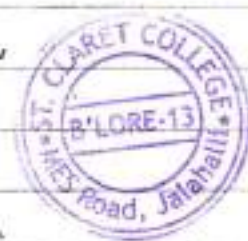
Heurvel

Dr. K. G. G. G.

18/10/2018

Frige.

5. Nancy



Jillie Jayaprakashan
Blessy B. K

Jyotsna
Gopika

P. S. S. S. S.

Saifan Darna m

Prashant P

Abhishek B. R

Arvind R.

Dr. Joseph

Suresha. N.

MADESH N

Dr. Manoj M

Rudresh S

Angela Jean Mary

Prakash Behere

Thomas A. Mattappallil

Sonal Singh

B. R. S. S.

Dr. K. SIVA MURUGAN.

Aruna Kumari K.

SURAJ M

Dr. Christine

Andrea

Suma Joseph

Jirsa Math

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Blessy B. K

Prurva Kumari

Rashmi B. H

TINA MARTIN

Whidhula Shiro

Arivis. Pinto

Tereza Terry Wilfred

Princy Joshy

PRISCILLA NANCY. S

Shashikala

E.V. John.

Safes parham

Dr. Munishu M. G

Suresha. N.

MADESH. N

Dr. B. L. George Dimitrov

Jayalakshmi R.

Aishwarya Rao L

Prasanth P.

Dr Padma Priya. S

Seema Joseph

Dr. K. SNA MURUGAN

Jyotsna Krishnan

Yasika. S. Ramesh

Nice

Sonal Singh

Angela Jean Mary E.

Masi Rajan

Zameer Rasha

Trinogai

Prakash Dehena

Henryk

Kali

PO

Agila

Penari

Paul

Princy

S. Manay

W

Princy

R. Manay

W

Princy

Agila

Manalakesh

W

Princy

W

Kali

Princy

Agila

Princy

Agila

Princy

Agila

Princy

Agila



Meeting no 12

91
7/6/19
1.00 Board Room

Certification Course - Two: optional:
Certificate ^{should be} ~~can be~~ job oriented.

14 add on Programme to be

Tally

Tally with excel

Stock exchange

1. 15 Certificate course for whole college
C.C. One for MSW and combine with ^{one} ~~one~~ existing ones, Humanities - 2, BBA - 2

Value added course:

College has one.

One Value added course one each dept.
(job). one added course + one existing

Field project & Internship compulsory.

Research project: should be compulsory

Two from each department one
internal & one external.

Linkage is different: Two in each dept.

Minimum two

Man can be one per department.
national & international level.

publication: no of publication of how
much each teacher should have.

For every faculty Two journal

1. Conference paper proceedings

or Books & chapters



6 year

Extension activities in collaboration with any
NGO, institution based.

Three per departments.

Swatch bhavath, ^{Gender issues} Astro's, ~~and~~ Aids
Three each Three each Three each

Guest lecturers: ~~Six~~ Three in student
field trips for our Experienced learners
- Three.

Student organise: conference:

Inter
National ^{Inter} Seminar Conference: one per dep
Institution: Two
programme for advance learners: ^{four} ~~five~~
↓
uniqueness of the departments.

Slow learners: Bridge course,
five to five.

Career guidance and counselling:

↓
Each Teacher can do

Each dept has to think about documents

Each faculty has to do.

Adaptive interaction - 3

Capability enhancement. yoga and meditation

Guidance for competitive examination



Sgt Skill development Programme.
Six: Communication:

Vocational extensional program.
With external group.

Fdp outside the college ~~at~~ minimum
two days.

Render specific programmes: One from each
department.

Two:

Initiative to contribute to local community.

Club has to be specific.

Club each 5 programmes.

Universal values $\rightarrow$ call and give a

Institutional values $\rightarrow$ dept-wise.

Institutional value week either odd or even.

8th July: I.R.A. Inauguration of the academic year
16th inauguration parents and students' rep.

8th: II & III yrs.

Student election: 27th July.

Aug 3: Investment

Homecoming.

Graduation & Thank giving
Audit.

Follow up: meetings.

I.R.A.

Render Audit.

Energy

Aug 11: ...



National Conference - 2 October
" " II March
Sess f D p - 2

Administration training for Staff
 Selected from employees:
 Course on Human values & professional etc.

Member present -
Rev. Dr. Sabu George

Andrea Vincent

Dr Supriya Singh

Dr. Christa

Maria Helena Rayn

Signature

J. Lee

Aracal

Antles

Empire

[Signature]

NRy-



Criterion V

7/6/19.

Student support progression

National minority scholarship low
much. the student is getting is not
known. But the details has to be
received.
Career guidance: placement
Competitive exam:

Members present-

1. Andrea Vincent
2. Jimsu Matha
3. M. Jennifer
4. Dr. Rashmi
5. Aishwarya Rao R
6. Rashmi. B.H.
7. Aruna Kumali K
8. SURAJ M - "
9. Blessy. B. K
10. Manu. Rajan
11. Canandra Ramu
12. Dharamakrishna
13. Terua Serry
14. Shashikala. V.
15. Sandhya. L



Handwritten signatures and initials on the right side of the page, including names like 'Rashmi', 'Aruna', 'Suraj', 'Blessy', 'Manu', 'Canandra', 'Dharamakrishna', 'Terua', 'Shashikala', and 'Sandhya'.

- 15 PRISCILLA NANCY. S
16. Hobelgyn Nonghynish
17. Geniano
18. Whidheulo
19. Somajoli M
- 20 Seema Joseph
- 21 Tina
22. E.V. John
23. Dr. B.F. Sycaldu
24. Prashanti P
25. Augustus Jose
- 26 Martin K. Joseph
27. Fr. Abraham
28. Pu Sabu George
29. Dr. mininji mg
- 30 Dr. Christo L

S. Marx
 [Signature]
 Geniano
 [Signature]
 [Signature]
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 [Signature]

30 staff were present



Criteria of Meeting 12/6/19.

Sanction Letters :

Advance letters - criteria,
 Classification
 Pre test
 Intervention
 Post test.

Suggested to have Mark as a
 Criteria for Advance learners / slow
 learners. Documents needed

Advance learner -



1. Fr. Salu George
2. Fr. Abraham
3. Ms. Andrea
4. ~~Mrs.~~ Maria Rijn.
5. Dr. Supriya
6. Dr. Christine
7. Mr. Thomas
8. Mr. Rudrick
9. Mr. Prakash
10. Mr. Prakash
11. Mr. Pandey
12. Mr. Marjunath
13. Ms. Angela
14. Mr. Zaver Parha

D. San
Pho. 2

alt

MRy ✓



2/11/2018

[Handwritten signature]

~~Noting~~ From

Al

A diagram of a single cell, likely a sperm cell, showing an oval nucleus with a small, dense nucleolus inside. A single flagellum extends from one end of the cell.

முருகன்

Huber

10

Tracy

[Handwritten signature]



Cilena 2 meeting: 13/6/19

The following points were discussed
Students benefiting in competitive exams, Scholarship
offered by the Government

Members Present

- 1) Rev. Dr. Sabu George
- 2) Fr. Abraham
- 3) Ms. Andrea
- 4) Ms. Christina
- 5) Ms. Jayalakshmi
- 6) Mr. Chinmay Dash
- 7) Mr. Augustus Jose
- 8) Dr. Muniraju. M.G
- 9) Mr. Anand
- 10) Ms. Whidhula
- 11) Ms. Supriya
- 12) Ms. NICE

Signature

D. Sabu

Fr. Abraham

Ms. Andrea

Ms. Christina

Ms. Jayalakshmi

Mr. Chinmay Dash

Mr. Augustus Jose

Dr. Muniraju. M.G

Mr. Anand

Ms. Whidhula

Ms. Supriya

Ms. NICE



Criteria D.

Mr. Rev. John.

Infrastructure and Learning Resource

Members present-

Dr. Sabu George	Principal	Signature
Fr. Abraham	Vice Principal	
Ms. Andrea Vincent	IQAC Coordinator	
Dr. Supriya	Member	
Dr. Christina	" "	
U. Shashik		
Aishwarya Rao R		
Ms. Jinsu Mathen		
Rashmi B. H.		
SURAJ M		
Aruna Kumari K		
Pravin		
Jane		
Dr. Rashmi		
Rudresh S		

Stamp: ST. CLARET COLLEGE, B'LORE-13, 11th Cross Road, Jalahalli

Signature:

Signature:

Cassandra Kumar
 Dhana Lakshmi
 Sandhya R
 PRISCILLA NANCY. S
 Whidhula Shine
 TINA MARTIN
 SHINIL. M.K
 VASU. V
 Dr. muringu MG
 Noblelyne
 Dr Padma Priya
 Prashant P
 Tigor
 Sanel Singh
 AGUSTUS JOSKE
 BLESSY. B.K
 Thomas A Matheppallil
 Dr. B.F. GEORGE DIMITROV
 DR. K. SIVA MURUGAN.
 Zameer Parha.
 Maria Rajan
 Geema Joseph
 Jayalakshmi R
 M. Jennifer
 Tomon Jose
 Angela Jean Mary C.

Cumtamen
Joni
S. Man
WILL
Tania
~~[Signature]~~
K. Vag.
L. [unclear]
Dyik
Priya.
Nij.
[Signatures]
B. & G. D.
Ken
Vatka
M.Y.
Rajalisho
Hennet
amoz
Angelo

42 Staff were present for the meeting



103
15/6/19

Criterion II

Board Room:

Gender equity
Green project

Members present:

Rev. Dr. Sabu George
Pres for Abraham

Dr Supriya

Dr Christine

Ms. Andrea

Ms. Tinsu

Ms. Neeta

Ms. Tyotsna

Ms. Seema

Mrs. Sarikale

Mr. Madesh

Ms. Ashwini

Ms. Aruna

Signature

Dr. Sabu George

Supriya

Christine

Andrea

Tinsu

Neeta

Tyotsna

Seema

Sarikale

Madesh

Ashwini

Aruna



Issue Criteria 6. 17/6/19.

Time: 11.30 Venue: Board room.

Coverance & ~~colleges~~ institutional value things were discussed and flow chart organisational chart are to be prepared.

Members present-

1. Rev. Dr. Salu George
2. Fr. Abraham
3. Ms. Menaga
4. Ms. Tina Martin
5. Ms. Janet
6. Mr. Vasu
7. Ms. Andrea Vincent
8. Dr. Christina
9. Dr. Supriya
10. Dr. Manaka. C
11. Ashwarya Rao L
12. VASU. V

Signature

[Signature]

Time

[Signature]

[Signature]

Supriya

[Signature]
Dr. Manaka. C
[Signature]
[Signature]



DATE: .

Venue: Board Room, 107, 2/6/19

Meeting Heads of all departments

Planning dead line and completion work.

Completion inside of the vacation
Slow learners programme

Test Conducted, Remedial classes conducted
Advance learners

Criteria 1 - 20 June!



Members present:

1. Rev. Dr. John George
2. Fr. Abraham
3. Ms. Casandra
4. Ms. Maria Ryan
5. Ms. Seema Tugh
6. Mr. C.V. John
7. Ms. Jayalakshmi
8. Mr. Prayogipandey
9. Mr. Madhesh
10. Ms. Andrea Vincent
11. Dr. Christine D.
12. Dr. Supriya
- 12

Signature
R. Sar

Indira

Mr. John

John

Jayalakshmi

John

Supriya

IAA extended Meeting 17/6/19.

The IAA has extended in including three more members in its umbrella fold.

Internal Marks - robust Marks
CCE
Incentive

Asked to AQA and some of other colleges
to meet again.

Teacher quality, which has increased, attending conferences
student presentation, internship, Training programme,
now no FDP

Members present

Rev. Dr. Sathya George
Fr. Abraham

Dr. Supriya

Dr. Christine

Ms. Andrea Vincent

Ms. Chinmayee

Ms. Angela

Signature

Dr. Sathya George

Fr. Abraham

Dr. Christine

Ms. Andrea Vincent

Ms. Chinmayee

Ms. Angela



preparation for ^{parents} orientation &

Parents (Orientation).

Prayer Sng

for Abraham welcome.

Ms. Andrea

Add &

8th - 12 July. Students orientation.

Prayer
welcome

17 days on ~~week~~ zone



IAAE Meeting
on Orientation Time, 9.30

principals also
19/6/19.

Parents orientation

Students .. (new comers)

8th Commom Orientation

6th Fr. George
9.30 - 1¹/₂

How to check their attendance Sunday 19th
Sr. principal addressing the audience.

Members present

Rev - Dr. Salim George

Ms. Andrea

Ms. Maria

Ms. Angela

Dr. Supriya

Dr. Christine

Ms. Theresa

Signature

N. Salim

Andrea

Maria

Angela

Supriya

Christine

Theresa



Orientation

Clubs & associations

Division of SSC clubs

Audition for choir

Taking photograph

A cycle for three days

Friendly matches

Afternoon session

113
29/6/19.

Extended IQAC : Meeting no: 18.

Minutes :

Udayan - Incubation Centre
Incubation Centre

Members present.
Name

Signature.

1. REV. DR. SABU GEORGE

2. REV. FR. ABRAHAM

3. CHINMAYA DART

4. MS. Maria D Souza

5. RAHUL G

6. Dr Supriya Singh

7. Ms Angela Jean Mary E

8. Joseph Kuppachan

9. Dr Christine R.

10. Ms. Andrea

11. E.V. John

12. Sanketh G

D. Sabu

Abraham

Chinmaya

Maria D Souza

Rahul G

Dr Supriya Singh

Ms Angela Jean Mary E

Joseph Kuppachan

Dr Christine R.

Ms. Andrea

E.V. John

Sanketh G



The Meeting started with prayer
and
Mr. had



udayan:

1. It was suggested to have industry experts
2. Sharing of experience:
BhB College had made a transformer Industry and college should be collaborative. Ms. Maria collaboration with her university had helped in getting some projects. suggestion: It was suggested in B. Com or M. Com to get in touch with finance. Ms. Maria as principal said that the udayan is helping in most. Students who are self motivated are most welcome. He suggested that college is promoting this kind of work. He wanted the students to help in company activities. Ms. Angela: Spent 2 days on submission wanted the clubs & associations to club together so no gap would be there. Life Skills: soft skills how to cope up with life. Every students have to undergo for 10 hrs. He suggested that the teachers need to be an expert to do and wanted to do from an industry. principal mentioned that Alumni

is more.

Mr. Sargent suggested that Mr. Thomas could come for first year.

professional skills development: suggest that

senior people could come and discuss suggested that already six people are already coming.

Spent from curriculum aspects are on this curriculum we need evaluation.

Formal format for reporting. It was suggested to have a formal way of reporting!

Now each programme a formal reporting is needed.

It was so learnt that Uniformity is maintained.

Principal said that everything need to be uniformity. This was to be formulated when a program is conducted.

Ms. Angela and Ms. Supinger are to be responsible for putting formulating the list.

Mr. Chinmaye suggested that everything in the list could be made to verify and principal suggested that once the prog is done it can be responsible of one person to see that the list is complete.

Mr. Chinmaye suggested that the person is in constant touch with the EASE. Mr. Babul Almini suggested that Almini should be carrying more activities more



alumni it increase the bond.
Principal suggested that Alumni is an important.

Alumni can take a lead.

Mr. Chinmay invited that the alumni can come over for a lecture as they bring more industrial knowledge.

Industry

Exp system suggested that students should be exposed to tech side. What industrial requires should be briefed.

From academic point of view that many students are not technical oriented.

Industrial projects should be included.

Alumni Rahul suggested that students feed their mind set-up should be the students should be more focused.

Ms. Maira suggested that we have add on programme.

Excel, Advance, Sap,

Mr. Chinmay said that we have no add on programme.

Guest lecture, general programme or on programme.

B.com is really doing well.

Are we communicating it to the online website, is not least worthy.



Experiential sharing:

Dase suggested that systems are in place, suggesting what has been given will be helpful.

Basics

Students should be more exercised on interview basis.

Students should be more prepared for the future and not subjected

Students should be customised for the future. He should be not camouflage not to defeat

Attitude & life, vision, and finalisation is done. Negativity should be less.

Discipline is more important.

Serious about jobs should not be lacking.

Team: Introvert or extrovert.

extra curricular activities.

Team leader with extra curricular activities will be more added criteria for a job.

He when a person is ambitious he is self motivated and these inputs can be added for any corporate to pick up students.

A team player coordinates with all heads and will be a strategy for the industry to grow.

Ms. Andrea wanted to know how to strengthen the industry strategy along with academic line.

Mr. Joseph said that already there are many things are done here and that should be highlighted and a period touch to get it done.

The meeting came to an end.