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III Semester B.B.A. Examination, November/December 2015 (Fresh) (CBCS) (2015-16 and Onwards) 3.4: HUMAN RESOURCE MANAGEMENT

Time: 3 Hours

Max. Marks: 70

Instruction: Answers should be written in English only.

SECTION - A

Answer any five sub-questions of the following. Each sub-question carries two marks.

 $(5 \times 2 = 10)$

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- 1. a) What is Human Resource Management?
 - b) Define recruitment.
 - c) What is meant by preliminary interview?
 - d) What do you mean by training?
 - e) What do you mean by compensation?
 - f) Give the meaning of incentive scheme.
 - g) What do you mean by knowledge management?

SECTION - B

Answer any three questions of the following. Each question carries six marks.

 $(3\times6=18)$

- 2. What are the duties and responsibilities of Human Resource Manager?
- 3. Explain the benefits of Human Resource Planning.
- 4. State the objectives of an induction programme.
- 5. Explain the types of Fringe benefits.
- 6. Distinguish between transfer and promotion.

SECTION - C

Answer any three questions of the following. Each question carries 14 marks.

 $(3\times14=42)$

- 7. Elucidate the various functions of HRM.
- 8. Discuss the various methods of training the employees.
- 9. Explain 360° performance appraisal.
- 10. Define transfer. State its advantages and disadvantages.
- 11. What are the principles and techniques of wage fixation?